



Student Resource Booklet
September 2016





[York University ID Card / YU-Card](#)

York has an official photo ID card. It serves as your student ID, library card, copy card, and it can hold an amount of money for spending at food vendors on campus, and other services. It is advisable to obtain this card as soon as possible, in order to avoid the long line-ups which will ensue in late August/early September. Follow [these detailed instructions](#) for getting your picture taken and picking up your new card.

Please note, if you were an undergraduate student at York who had a YU card, you will need to be assigned a new one indicating your status as a graduate student.



[Computer Labs](#)

Sociology Computer Lab – 2076 Vari Hall

This lab is open 24/7, and is just for Graduate Sociology students. To obtain the keypad entry code, contact [Audrey Tokiwa](#) or [Kathleen Lidbetter](#). In order to print, you will need to load up your YU-card and use it as a copy card. Printing in this lab is \$0.05 /page (5 cents per page).

To access any computer lab on campus, students require a Passport York account. Please consult the [computing services website](#) for information on how to set up your Passport York account. Please check their [website](#) for current operating hours.

[Computing Lab at William Small Centre Computing Commons \(WSC\)](#)
[Computer Lab at Accolade East 017 \(ACE 017\)](#)



[Free Printing](#)

Graduate students who are registered in a York Masters or PhD program, will receive the following printing allocation:

- **Masters - \$300**
- **PhD - \$300**

*Regular charges will apply after these amounts. Quota is refreshed annually on **September 1st**.*

Graduate printing is available at all [library](#) locations and the William Small Centre. Use the designated Graduate printing pay station at William Small Centre to print at that location. You can also use the AirYork network to submit jobs wirelessly.

For more information, please visit this [website](#).



Graduate Student Reading Room

On the fourth floor of [Scott Library](#) (Room 409), there is a quiet study space for graduate students. There are 122 seats at tables and carrels, as well as lounge seating, an electronic noise reduction system and reading lamps. The room has wireless coverage as well as direct ports to the network. There are six computers and a printer (with payment by standard York University Libraries print/copy cards). The room is fully accessible to graduate students with disabilities. Graduate students can enter the room by inputting in the door access code, which will normally be changed weekly.

The current code can be obtained by completing the [Graduate Student Reading Room Door Access Code](#) form. Graduate students, faculty members, and staff can obtain the door code using this form. Please DO NOT share the door code with anyone else; please ensure that unauthorized users do not follow you in after you enter the room.



Gender Neutral Washrooms

There are many gender neutral washrooms at York. The one located closest to the Sociology Department is 1004 Vari Hall. Click [here](#) for a full listing of gender-neutral washrooms on the main Keele Campus.



Students with Disabilities



[Download the App!](#)

[Disability Services](#) comprises three units within Counselling & Disability Services on the Keele campus that offer a variety of academic support to students with disabilities. The three disability service units are:

- [Learning Disability Services](#): provides educational support to university students with documented learning disabilities, attention disorders, and autism spectrum disorders.
- [Mental Health Disability Services](#): provides educational support to university students with documented mental health disabilities.
- [Physical, Sensory & Medical Disability Services](#): provides educational support to university students with documented physical, sensory & medical disabilities.

Information about what documents a student needed to register with a unit within Disability Services can be found [here](#).



Archives of Ontario

They're on campus! Located just east of York Lanes. Visit their [website](#) for their collections and online search tools.



Banking

There are two full banks available in York Lanes – the [Bank of Montreal](#) and [Alterna Savings & Credit Union](#).

There are also a number of Automated Banking Machines (ABMs) in various locations across the main campus:

- [TD](#) machines in Central Square (across from Tim Horton's)
- 1 [Scotiabank](#) in the Student Centre
- 1 [Royal Bank](#) in the Centre for Film and Theatre
- 1 [Royal Bank](#) in Stong College.



Transportation Services

Transportation Services actively works with our local public transit agencies to provide the best possible services to meet the transportation needs of the York University community. They also offer complimentary shuttles to the GO Train Station, a shuttle between the Glendon-Keele campuses and also Van Go, a mobility service for people with disabilities.

[Shuttle Service Website](#)

Stay Updated! Subscribe to the shuttle mailing lists to receive updates on shuttle schedules, stops, and delays for all of the shuttle services provided by York University. There are mailing lists for our GO Train Shuttle, Glendon-Keele Shuttle and Village Shuttles.

To subscribe:

- Send an e-mail to listserv@yorku.ca with the line below in the body:
subscribe villageshuttles Your Name (for Village Shuttle updates)
subscribe glendons Shuttle Your Name (for Glendon/Keele Shuttle updates)
subscribe gotrainshuttle Your Name (for GO Train Shuttle updates)
- Check your e-mail – you should receive a confirmation that you have been added, then click the confirmation link in the e-mail to activate your subscription.



goSAFE is a shuttle service, provided free to members of the York Community, by York University, to help students, staff and faculty transport safely at late hours (until 2:00 am) on and around the campus area.

Please visit their [website](#) for the most up-to-date shuttle schedule.

York Student Safety Officers can also respond to requests to walk you from one place to another. To request someone to walk with you, please contact goSAFE through one of the following methods:

- By dialing 416-736-5454 (or extension 55454)
- By using any of the Blue Light Emergency Phones
- By Payphone on campus (no charge)
- By the goSAFE button on any campus Safety phone



Transit Peak Hours

Since the construction on the University subway line began, congestion has definitely increased, but isn't insurmountable. The peak hours for usage of [TTC](#) routes in and out of York University are 8:15 am – 9:45 am, and 4:00 pm – 7:30 pm. Line ups for most routes are very long at these hours. It's always best to just budget for extra travel time, just in case. (Service on the new extension is planned to start at the end of 2017. See the [FAQ](#).)

Try using an independent transit app (e.g., Rocketman, Transit Now Toronto) to help anticipate bus arrivals, and/or follow [@TTCNotices](#) on Twitter for updates and service advisories.



Carpooling

Find a Carpool with the [SmartCommute](#) ride-matching System. Share the cost of parking and gas! This free ride-matching system helps York University staff and students find a carpool partner. After you register your information on the site, you will instantly be given a list of matches for people commuting from within your neighbourhood.



Tait McKenzie Centre – Fitness & Recreation

To register for a free basic membership, present a valid YU-card and proof of enrollment. To use the Fitness Centre and/or have unlimited access to fitness and wellness classes, York students must register for the Student Fitness Membership at Client Services with their valid YU-card and pay a non-refundable fee of \$15 for a shoe tag.

The Fitness Centre in the [Tait McKenzie](#) building is a fully staffed 11,000 square-foot facility with 57 cardio machines, 23 selectorized machines and a selection of free weights. For regular hours and additional information on the facilities, visit the [Tait McKenzie Centre page](#).



York Building Acronyms

What do “ACW”, “SLH”, “FC”, “VH”, and “R S” stand for? Translate your building acronyms with this complete [list](#).



Helpful Library Information

Acquisitions

Is there an unavailable book or journal that you want access to at the York library? As a graduate student you can request that the library purchase certain books and journals for the library collection. A request form can be found [here](#), or contact the Sociology Librarian [Thumeka Mgwigwi](#) directly.

Extended Loans

Graduate students working on a thesis or dissertation will receive materials for 100 days. Unless requested by another borrower, these materials may be renewed twice, but are subject to recall.

Inter-Library Loan

Register for use of the [RACER interface](#). Rapid Access to Collections by Electronic Requesting (RACER) is York University’s virtual union catalogue allowing users to seamlessly search and borrow items from all university libraries and collections across Ontario.

To use RACER, York U students must follow a two-step pre-registration process:

- Enter Library User Authentication (Passport York)
- Complete RACER End User Registration (click on Register First time only)

Reciprocal Borrowing Privileges

Graduate students have borrowing privileges at [most Canadian universities](#), and on-site access to their collections, including local academic libraries, e.g., Ryerson University.



Some Independent Bookstores in Toronto

[A Different Booklist](#) promotes literature from across the African diaspora, the Caribbean, Asia and Latin America, and range from academic materials to an excellent selection of children's literature. Located at 746 Bathurst Street (south of Bloor Street).

[Ben McNally Books](#) is independently owned and operated by a veteran in the independent book scene in Toronto. It is located in the financial district at 366 Bay Street (just south of Richmond Street West)

[BMV Books](#) is one of Toronto's largest used bookstores, and also has new books (remnants). Locations: 471 Bloor Street West, 10 Edward Street (northwest of Yonge & Dundas), 2289 Yonge Street (just north of Eglinton).

[Bookcity](#) is an independent Toronto chain of bookstores, with various locations across the city. And a plus –they're open late. Locations: Bloor West Village, the Annex, Danforth, Beaches, Yonge Street & St. Clair, and Trinity Bellwoods.

[Eliot's Bookshop](#) has three floors filled with second hand titles and very helpful and knowledgeable staff. Located at 584 Yonge Street (north of Wellesley).

[Glad Day](#) is a valued advocate and resource for the local gay and lesbian community, and is the second longest surviving gay and lesbian bookstore in the world. Located at 598A Yonge Street.



York's Surrounding Area

York's main campus covers the area from Steeles Avenue to Finch Avenue, and from Keele Street to Jane Street. The surrounding area is experiencing some commercial and residential growth. Some useful things in the immediate area are:

A liquor store, some restaurants, Staples, and a few restaurants (we highly recommend the [Thai place!](#))

Keele & York Blvd. Some medical clinics, a large Tim Horton's, a few restaurants.

Dufferin & Steeles Three outdoor plazas with many stores and a large supermarket. Here's the [full listing](#).



Places to Eat

Student Centre
Blumont Bistro
Gino's Pizza
Islands
Jimmy the Greek
Mac's Sushi
Pagoda
The Underground Restaurant
Treats
Wendy's
Yogen Fruz
York Lanes
Berries and Blooms
Cucinetta Italian Cafe
East Indian Flavour
Falafel Hut Village
Hero Burger
La Prep
Popeye's Chicken & Biscuits
Qoola Frozen Yogurt Bar
Sakura Japanese Restaurant
Second Cup
Shopsy's Sports Grill
Thai Express
The Great Canadian Bagel
z-teca Gourmet Burrito

York Food Services Dining Directory

Various Locations	
Absinthe Pub & Coffee Shop	Winters College (Courtyard level)
Booster Juice	Curtis Lecture Halls
Café du Glendon	Glendon Centre for Excellence
Central Square Market	Central Square
Country Style Kosher Coffee	Founders College (Main floor)
Freshii	Lassonde Building (Lobby)
Orange Snail	Stong College (Courtyard level)
Osgoode Bistro	Osgoode Hall Law School
Pizza Pizza	Central Square
POD Express	Curtis Lecture Halls
Schulich Executive Dining Room	Schulich Building (Main floor)
Starbucks	Centre for Film & Theatre
Stong Dining Hall	Stong College (Complex 2)
TEL Café	TEL Building
Tim Hortons – Glendon	York Hall – Glendon
Tim Hortons – Central Square	Central Square
Tim Hortons – Glendon	York Hall – Glendon
Tim Hortons – TEL Building	TEL Building
Tim Hortons – William Small Centre	William Small Centre
Timothy's World Coffee	Schulich Building
Tuchner's	Schulich Building
Winters Dining Hall	Winters College (Courtyard level)



Other Information Resources

Robarts Library	University of Toronto's Library of Humanities and Social Sciences located at 130 St. George Street. You must obtain a borrower's card at each of the university libraries you wish to use – let them know you are a graduate student at York and they will facilitate the process. (It takes about 5 minutes.)
Royal Ontario Museum Library	A reference library open to the general public. Part of the University of Toronto Library system, the ROM holdings can be found through the University of Toronto online catalogue . Located at 100 Queen's Park.
Ryerson University Library	350 Victoria Street. For a list of their collections by floor, visit this link .
Toronto Reference Library	A very large reference library at 789 Yonge Street, just north of Bloor.
North York Central Library	Another large location of the Toronto Public Library system, at 5120 Yonge Street, at the North York Centre subway station.
City of Toronto Archives	255 Spadina Road, between Davenport and Dupont. 416-397-0778.
Japan Foundation Toronto Library	A public-lending library for anyone interested in Japan and Japanese culture. It maintains a collection of 24,000 Japan-related materials in English, Japanese and French, emphasizing language study, art, literature, history and culture. 131 Bloor Street West, Suite 213.
TIFF Bell Lightbox, Film Library	The Library maintains the world's largest resource of English-language Canadian film and film-related materials as well as a wide range of local, national and international film resources. 350 King Street West.
Library and Archives Canada	395 Wellington Street in Ottawa (~4 hours away). This important facility combines the former National Archives and National Library. It holds records created by the federal government, such as census returns, military service records, and passenger lists, as well as the papers of public figures and some private citizens, businesses and associations. Both archival and library collections can be searched online .



Administrative Stuff

Financial Accounts

Students have two financial accounts. The first is your student account, while the second is your personal bank account. Your student account is where you will find all charges that you owe the university, including tuition and rent if you live on campus. Your account statement can be viewed [online](#). Any scholarships you receive which pay your tuition will also be deposited here.

Your personal bank account is where any salary generated at York (TA/GA/RA) will be deposited.

Payroll Deduction

Students wishing to pay their tuition in installments should sign up for payroll deduction in the Faculty of Graduate Studies (230 York Lanes) by using the online payroll deduction form Please visit this [website](#) and read the information carefully.

Payroll deduction allows you to specify an amount to be taken off your monthly pay. Students who enroll in payroll deduction will not have to pay the 1% interest fee charged on the balance.

Department Lockers

If you wish to have access to one of the lockers in Vari Hall (there are two sections of them – one in the Sociology hallway, and one around the corner between Sociology and History), please place your own lock on any vacant locker and inform Rita Kanarek in 2060 Vari Hall of the locker number you have chosen.



Department Contacts

Graduate Program

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Graduate Program Assistant

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Undergraduate Department

Chair
Assistant to the Chair
Secretary to the Chair
Undergraduate Program Director
Undergraduate Admin Assistant
Undergraduate Program Assistant
Administrative Secretary
Faculty Secretary *(on leave until October 2016)*
Receptionist/Faculty Secretary
Media Operations Technician

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