



# **PhD Student Handbook 2017-2018**

## **Graduate Program in Sociology YORK UNIVERSITY**

**August 25, 2017**

Disclaimer: The dates, policies, regulations, procedures, and fees in this handbook are subject to change without prior notice. The information contained in this handbook was current at the time of printing; the Faculty of Graduate Studies and the Graduate Program Office are the Authoritative Bodies for the information contained in this handbook.

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\*Note: Faculty of Graduate Studies is revising many of its forms, with some of them becoming effective in the fall 2017 term. Be sure to visit their website, [www.yorku.ca/gradsoci](http://www.yorku.ca/gradsoci) when requiring one of their forms below to ensure that you use the most up-to-date one available.

- “Talking to Faculty about Committee Membership?”
- Supervisor & Supervisory Committee Approval Form
- Comprehensive Forms
  - Comprehensive Pre-Approval Form
  - Comprehensive Exam Form
  - “Tip Sheet”
- Dissertation Forms
  - Form TD1: Thesis/Dissertation Research Submission
  - Human Participants Research Protocol
  - Informed Consent Form – Instructions & Template
  - Form TD3: Informed Consent Checklist
  - Scheduling a Dissertation Defense and After the Defense
  - Recommendation for Oral Examination
  - Oral Examination Report
- Academic Year Forms
  - Academic Petition Form
  - Program Approval Form
  - Program Withdrawal Form
  - Course Transaction Form
  - Application to Enrol in a Reading Course
  - Request to Take a Course in another Graduate Program at York

## Map of Keele Campus

# Graduate Program in Sociology

## General Information – PhD Degree

Welcome to **one of the largest graduate programs in sociology in the country**. You are joining one of the most dynamic centres of social theory and research in Canada. The Graduate Program in Sociology at York University has a well-established national and international reputation for critical scholarship, interdisciplinarity, and sociological theory.

York University supports a profusion of research centres and projects which draw faculty from multiple departments. The program boasts a large number of research chairs and directors in charge of these initiatives; this provides our students with a rich array of research opportunities. Graduate students participate in courses, workshops, and colloquia in other programs and draw on faculty from departments across the university for committee members. Ties across disciplines are, therefore, many and close.

The outstanding quality and diversity of our graduate students is one of our greatest strengths. Our students have been very successful in scholarship competitions and have won an impressive number of national and international awards for academic achievement. We also have a long tradition of combining scholarship with a commitment to social and economic justice. Our students are active participants in the political and cultural life of the campus and beyond. We look forward to the contribution you will make to the intellectual vitality of our community.

The Graduate Program in Sociology, which offers both MA and PhD degrees, is primarily designed for students interested in pursuing academic and research careers. The curriculum is intended to develop both disciplinary depth and interdisciplinary breadth.

Students are given ample opportunity to specialize but the program believes that specialization should also be accompanied by a thorough grounding in classical and contemporary theories and proficiency in a variety of research methods.

The PhD program, offered on a full- and part-time basis, is intended to develop research and teaching scholars who can accomplish major, independent research projects, who are able to advance the substantive and theoretical debates in the discipline through professional discourse and publication, and who are able to teach the basic perspectives in the discipline and at least two more specialized fields at the undergraduate and graduate levels.

Academic requirements for the graduate program can be found at <http://sociology.gradstudies.yorku.ca/degree-requirements/>.

## **Program Fields**

Research and teaching are organized around five broad fields of strength: Critical Social Theory; Culture and Identities; Global Sociology; Nature/Society/Culture; Processes, Practices and Power. They reflect the increasing diversity of sociology, the boundaries of which overlap with many other contemporary intellectual endeavours. The fields, described below, are synergistic with linkages to Organized Research Units ([ORU's](#)) and area studies that are designed to enhance collaborative work and intellectual exchange.

### **Critical Social Theory**

The Graduate Program in Sociology is widely recognized for providing rigorous and diverse training in classical and contemporary theory, as well as for sustaining innovative research from a variety of theoretical paradigms. Our program's distinctiveness stems from its long-standing commitment to critical and interpretive approaches. Rooted as they are in the classics, these approaches also include more recent developments in Marxism, phenomenology and hermeneutics, German and French strands of critical theory, feminist theory, critical race theory, post-colonialism, and post-structuralism. These diverse perspectives share a commitment to interpreting the meaning of social action, questioning the taken-for-granted character of everyday life and that of the existing social order. They likewise, pay attention to various forms of power in society.

### **Culture and Identities**

This field unites the program's traditional strengths in interactionist, phenomenological, and social-psychological approaches to cultural processes and the self with pioneering work in cultural studies on the representation, proliferation and politicization of identities grounded in newer paradigms (postcolonialism, poststructuralism, queer and diaspora studies, etc.).

Fields of inquiry range from studies of the family, households and intimate relationships to patterns of socialization, and the role of religion in social life. The construction of identity through bodies, sexualities, gender, ethnicities, racialization, migration, citizenship, cities, space and place, as well as modes of governmentality are, likewise, a central concern. These various interests are linked through their commitment to a specifically sociological focus on cultural processes, the relations of power, and the sites of socio-political struggle shaping these processes. Methodological strategies include the use of historical, cross-cultural, survey, interpretive, textual, and ethnographic research.

### **Global Sociology**

This field combines the program's longstanding interest in area studies, comparative sociology, critical development studies, and refugee and immigration studies with emerging work in global approaches to citizenship studies, transnational social and cultural formations, and the cultural politics of environment. Researchers address the interactions among the local, national, and global dimensions of social and cultural life.

The program has a strong institutional history in the study of four regions: Latin America and the Caribbean, South and South-East Asia, North America, and the Middle East. Substantive research has dealt with topics such as: diasporas, displacement and exile; social movements; genealogies of development; identities and space; networks; state policies and responses to migration; genealogies of citizenship beyond the nation-state;

the constitution of public spaces through new communications technologies; global environmental issues; the roles of women in migrant communities; the political economy of health; and the character of urban cultures and economies in world cities.

### **Nature/Society/Culture**

This field regroups teaching and research in a number of established and emerging areas of interest: environmental sociology, the sociology of the body, governmentality approaches to health, and critical studies of science and technology. Work in these fields underlines the indelibly socio-cultural character of naturalized categories and practices, such as the body, sexuality, the life course, health and illness, and techno-science. Attention is focused on the ways in which these categories and practices intersect with various relations of power in society (gender, sexuality, class, race and ethnicity), as well as how more democratic processes of public participation can be fostered. The aim is to explore the boundaries between the natural, social, and the cultural realm, as they have been conventionally constituted in the human sciences. A principal concern is the causes and consequences of environmental degradation. The focus is on environmentalism, violence, and displacement; the intersection of the urban and nature; and the impact of techno-scientific developments upon social life.

### **Processes, Practices and Power**

This field integrates teaching and research on social processes, institutional practices, and power and inequality. Members of the program study the forms, practices, and textures of institutional life, including how they are generated and reproduced, where and by whom, their effects, particularly in terms of social and moral regulation, and forms and means of resistance and change from both a contemporary and historical perspective. These topics are taken up in both Canadian and international contexts, especially in relation to the workings of race and racialization, ethnicity, gender, sexuality, and class. Areas of concentration within the field include: Work and Labour; Health Studies; Social Regulation; Law and Crime; and the Sociology of Education.

Current research deals with the links between class, education, and social mobility; social movements acting within civil society; governmental discourses and mechanisms; transnational organized crime and corruption; violence, abuse and conflict resolution; narrative forms of popular trials; comparative studies on the restructuring of global capitalism and labour relations; the gendered, racialized, and class-based character of health systems; structural sources of racism, capitalism, and patriarchy; the development and influence of intellectual, economic, and political elites; and varieties of social histories.

## **York Sociology Graduate Association (YSGA) Executive**

The York Sociology Graduate Association (YSGA) provides opportunities for graduate students in sociology to participate in program and departmental affairs. This is done by nominating and selecting student representatives to different departmental and program committees. The mandate of the YSGA is to encourage social and academic interaction between all sociology graduate students and the wider community. The YSGA cannot function without your active support. It is, after all, representing you and your concerns. We urge you to become actively involved in the undertakings of the YSGA: it is student run and is an important part of the program.

The YSGA is affiliated with the Graduate Students' Association, which receives a small portion of your student fees; part of these fees are allocated to the YSGA and the monies are used to fund projects of benefit to sociology graduate students. To receive these fees, the YSGA must have representation on the Graduate Student Association (GSA).

### **YSGA EXECUTIVE**

**Chair** – presides over the association; calls meetings of the executive.

***Jana Borrás***

**Treasurer** – in charge of receipt, care and disbursement of funds.

**VACANT**

**Secretary** – in charge of the records, correspondence, minutes of meetings.

***Emma Lindala***

**Social Coordinator** – coordinates and oversees the social events of the YSGA

***Janice Phonepraseuth***

**Whip** – ensures that all members of the YSGA executive attend meetings and vote.

***Xylia Fraser***

### **Graduate Student Association (GSA)**

The GSA Council is composed of student representatives from each graduate program, members of the GSA executive, two graduate student senators and one graduate student governor; Council is the highest decision making body of the GSA.

***Student Representatives (2) – Anna Rachel (Lippman) & Hena Mehta***

### **Faculty of Graduate Studies Council Representatives**

FGS Council representatives will help coordinate planning across Graduate Studies and help enact procedures, regulations and policies which are necessary to conduct the affairs of the Faculty.

***Student Representative (1) – Ghazal Haidary***

## **YSGA Representatives on other Committees etc.**

### **CUPE Stewards**

Stewards represent members of CUPE in order to protect the rights of the membership as per the collective agreement.

***Student Representatives (3) – Gizem Cakmak, Devin Clancy, Adam King***

### **ADMISSIONS COMMITTEE (Graduate Program in Sociology)**

The Admissions Committee is responsible for the review of applications for admission, and for ensuring "truth in advertising" by annually reviewing and revising materials describing the program.

#### ***Faculty Members***

Harris Ali  
Amber Gazso  
Ann Kim  
Chris Kyriakides  
Hyun Ok Park

#### ***Student Representatives (4 Doctoral)***

Gizem Cakmak  
Leigha Comer  
Kelsey Ioannoni  
Kaitlin Peters

### **CURRICULUM COMMITTEE (Graduate Program in Sociology)**

This committee is charged with preparing each year, a course plan for the following year and a provisional plan for two years ahead, taking into account the annual report and the current two-year plan prepared by the Executive Committee.

#### ***Faculty Members***

Harris Ali  
Sylvia Bawa  
Luin Goldring  
Michael Ornstein

#### ***Student Representatives (3)***

Josh Armstrong  
Rhonda George  
Gokboru Tanyildiz

### **EXECUTIVE COMMITTEE (Graduate Program in Sociology)**

This committee advises the Director on administering the program. Responsibilities include: preparing an annual report or revisions to it, covering major goals for periods between external appraisals of the program, and preparing a two-year plan with respect to admissions targets, curriculum objectives, appointments priorities and other related matters.

#### ***Faculty Members***

Harris Ali  
Carl James  
Eric Mykhalovskiy  
Joanna Robinson  
Glenn Stalker  
Lesley Wood

#### ***Student Representatives (2)***

Alina Budhwani  
Stefan Treffers

### **RESEARCH AWARDS & APPEALS COMMITTEE (Graduate Program in Sociology)**

The work of the Research Awards and Appeals Committee is generally concentrated over a couple of months in October and November and when OGS and SSHRC applications are ranked. This Committee would also be responsible for examining any appeals regarding grades, and other matters. ***No Student Representatives Required.***

***Faculty Members – Harris Ali, Pat Armstrong, Margaret Beare, Rina Cohen, Deborah Davidson***



**APPOINTMENTS COMMITTEE (Undergraduate Sociology Program)**

This committee recommends to the Chair of the Department, the appointment of all full-time and contractually limited faculty.

***Student Representatives (2) – Kelsey Ioannoni & Gokboru Tanyildiz***

**EXECUTIVE COMMITTEE (Undergraduate Sociology Program)**

This committee acts as an advisory body to the Chair on matters of the Department.

***Student Representative (1) – Azar Masoumi***

**PROGRAM COMMITTEE (Undergraduate Sociology Program)**

This is an advisory group to the Undergraduate Program Director.

***Student Representative (1) – Josh Armstrong***

**RESEARCH COMMITTEE (Undergraduate Sociology Program)**

This committee helps promote faculty research as well as plans and organizes the Department's colloquia and visiting speakers.

***Student Representatives (2) – Sonia D'Angelo & Rana Sukarieh***

**TENURE & PROMOTION COMMITTEE (Undergraduate Sociology Program)**

This committee reviews and makes recommendation on applications for tenure and promotion.

***Student Representatives (2) – Sonia D'Angelo & Sarah Marshall***

# Who's Who of Incoming Students – 2017

## Graduate Program in Sociology | York University

### Ethan Angi



My name is Ethan Angi. I am a 32 year old new PhD student from Oro, Ontario (just north of Barrie). I currently live in Orillia and will be commuting to the Keele Campus in the fall, so if there are any fellow commuters please don't hesitate to contact me.

I went to Laurentian for both my BA and MA and am excited to be involved with a department that is over 10 times the size of my former university. I work for Telus in my spare time and my wife is a child therapist in Barrie.

My favourite theorists include Adorno, Horkheimer, Marcuse, and Marx. My research interests involve virtual worlds and pseudo-communities, specifically the mass migration from the corporeal to the virtual, why we play video games, and creating and understanding of the role that they play in 21st century North American society. My goal is to create a manual for therapists and counsellors in various mental health agencies to help workers and parents understand the role that video games play in the lives of North American children and adolescents.

I am excited to start school again in the fall and know nobody there, so I am excited for this new experience and to make new friends.

### Joshua Armstrong



My name is Joshua Armstrong and I am an incoming PhD student. I have moved to Toronto from Victoria (where I completed my MA). Broadly, my research interests sit at the intersection of sexualities, social movements, new media, and research methodologies. My most recent work was focused on the 'straight pride' movement. More specifically, I followed the emergence of #HeterosexualPrideDay on Twitter. For my dissertation research I plan on looking at how transnational actors use new media to support local queer activists and the implications of this support.

### Ramanpreet Bahra



Hi there! My name is Ramanpreet Bahra. I have done my Bachelor of Arts and Master of Arts in Sociology from Wilfrid Laurier University. I am excited to be joining York's Sociology department as a PhD student. My current research explores biopolitics and the notion of the body within the realm of the affective, specifically in relation to embodiments that do not fit the restrictive grid of humanism. Majority of my work has been working towards interrogating the role biopolitics plays in constructing the racialized, disabled and fat body as non-human within a Foucauldian lens and Agamben's framework on bare life. Additionally, I have been working towards offering an alternative view of life through the affirmative politics of New Materialism and Affect Studies.

## Jana Borrás



As a Master's student, York University offers me an excellent environment to thrive as a young scholar with its history of commitment to social justice and academic excellence. I am very excited to pursue my PhD studies here and begin a new chapter in this academic journey. My passion, research interest, and unique sociological perspective is shaped by my personal experiences as a young Filipino migrant. Hence, my research interest lies on immigration, particularly on (non)citizenship, precarious legal status, and precarious work. I am thankful to be part of the vibrant Sociology Department for it will allow me to further explore my potential as an academic, a researcher, and a social justice advocate.

## Trevor Breuls



I received a diploma in Police Foundations (with honours) from Seneca College, and graduated Cum Laude from York University with a Specialized Honours degree in Sociology. Within the latter degree, my research primarily focused on critically analyzing the "Protection of Communities and Exploited Persons Act" through the lens of contemporary feminist debates, with specific regard to the current and prevalent ideologies of prohibition and decriminalization of sex work. Additionally, I endeavoured to compare and contrast these contemporary points of view to various historical attitudes and legal regimes which were previously used to address sex work in Canada. I hope to continue this research throughout the completion of my Master's thesis. In addition to Canadian sexual regulation, my research interests also include other forms of consent crime, the prison industrial complex, Canadian charter law and socio-legal history. I also like to cook, read, and make craft cocktails from time to time.

## Alina Budhwani



Hey there! My name's Alina and I am an incoming student from Brock University's Sociology program. I also have a minor in psychology and my sociological studies concentrated in critical criminology. As such, I have a heightened interest in all things crime and society. I am also an animal lover, so I also have an interest in the treatment and welfare of animals in society, especially that of companion animals. Finally, I love statistics! While math was not a friend of mine in high school, I have developed a keen interest in everything that can be neatly tracked on a graph or chart or timeline of some sort. I am very excited to be part of the sociology program at York, and look forward to meeting all of you.

## Leane Capitano



## Giovanni Carranza-Hernandez



My name is Giovanni Carranza and I am a trained social worker who completed my Bachelor of Arts and Bachelor of Social Work at McMaster University. Afterwards I completed my Master of Social Work at Ryerson University. For the past five years I have practiced as a child protection worker specializing in domestic violence and have facilitated a weekly men's anti-violence group in the Hamilton area for the past five years. These work experiences have ignited a passion in researching the intersection of colonialism, masculinity, race and the education system that I look forward to exploring at York University. I look forward to moving to Toronto and beginning my PhD journey.

## Carlo Charles



I am Carlo Handy CHARLES, MA candidate in Sociology at York University. My educational background includes a double BA in Sociology and Psychology, and the first-year of an MA degree in Sociology at Université Lumière Lyon 2 in France. Also, I am trained as Teacher of French as a Second Language.

My current MA research interests lie in the areas of transnational migration and diaspora, ethnicity and race relations, postcolonial theory, and critical social theory. In my MA research I plan to investigate the effects of racial hierarchies and/or limited economic opportunities on Haitian transmigrants' identities and on their incorporation in Canada and the United States in the context of global neoliberal economic restructuring. I would also examine the Canadian and American national integration policies such as multiculturalism, inter-culturalism and assimilation.

## Hyung Rae Cho



Hello, my name is Hyung Rae Cho. I am also known as Brian Cho by my friends in Canada. I am originally from South Korea and have lived in the city of Toronto for the past 4 years. I completed my undergraduate studies in sociology and philosophy at the University of Toronto. As my undergraduate majors indicate, I am mainly interested in social philosophy or social theory. Specifically, I am interested in German critical tradition of social theories from German Idealism of Hegel and historical materialism of Marx and Engels to the discourse theory of Habermas who envisions democratic emancipation through the actualization of communicative rationality that is built into the structure of non-coercive rational communication and democratic deliberation of vigilant people. Recently, I have been paying attention to sociological literature on politics in the age of global risks such as climate change, financial crisis, possibility of nuclear war, global terrorism, and etc. In the context of nationalistic responses to global risks exemplified by Brexit and America's willingness to withdraw from transnational agreements, on the one hand, and the cosmopolitan commitment to keeping transnational organizations solid in counter-acting on global risks, on the other hand, I would like to explore how media's social construction of global risks have shaped people's political response to the challenges of global risks in the modern age of uncertainty.

## Nicole Dietrich



## Xylia Fraser



Originally from Atlantic Canada, I hold a BA in Psychology from St. Mary's University and a BA (Honours) in Sociology from Memorial University of Newfoundland. I am a member of the Society for the Study of Symbolic Interaction (SSSI), the Society for the Study of Social Problems (SSSP – Conflict, Social Action, and Change and Social Problems Theory divisions), and the Canadian Sociological Association (CSA).

My research interests include ideology, diffusion processes, social movements, the social construction of culture, and how capitalism shapes everyday life.

## Ghazal Haidary



I am a graduate of the undergraduate sociology program at York and have been heavily involved with the Sociology Undergraduate Student Association. I also have an interest in policy and government and did my minor in public policy and administration. My overall research interests are based in qualitative research and symbolic interactionism. For my final year of undergrad, I focused heavily on ethnographic research methods and generic social processes. Specifically for my MA, I am interested in studying women empowerment, culture essentialism, refugees in Canada and social policy. I have quite a bit of experience doing primary research, specifically with qualitative methods. I am looking to broaden my knowledge and skills during my MA and to get more familiar with quantitative research and analysis.

## Sharon Henry



Sharon Henry graduated with an MA in Critical Disability Studies at York University, 2017. She completed her BA, a Double Major with Honours in Law & Society and Women's Studies, also at York University in 2014. Sharon also holds a diploma in Paralegal Education and a certificate in Immigration Consultant, from Humber College, 2011.

Sharon presented at the International Pacific Rim Conference in Honolulu, Hawaii at the Convention Center in May 2015. The theme for the conference was "International Week on Disability and Diversity". Her presentation was entitled: Male Violence Against Physically Disabled Women: The North American Context. Sharon's current research interests are focused around looking at the complex relationships between racialized women with disabilities and their healthcare practitioners; documenting these women's personal experiences and narratives. While this is her current research focus, she is open to other research possibilities that may present themselves while interacting with peers and professors.

## Kayla Jeffrey



I am a graduate from the University of Toronto, completing my BA in International Development Studies and Sociology. My research interests focus on culture and its impact on development. After living most of my life in Guyana which is considered a developing country, I have always had a passion for researching ways to enhance positive development. York is a great school and I am excited to start my journey here!

## Catherine-Laure Juste



Hello everyone! My name is Catherine-Laure Juste, and I am finishing/just finished (fingers crossed) my Masters in Gender, Feminist and Women's Studies at York University. I am originally from The Beautiful Province, but I moved to Toronto last year to pursue my academic endeavours. My background is in international development, where I developed a keen interest in economic development and women. My research interests are global sex tourism, sex work, and racialized women. Broadly-speaking, I am interested in how sex workers deal with their

sexuality, subjectivities, affect and bodies in their line of work.

When I am not thinking of the complexities of empowerment, exploitation and aesthetics and profitability, I enjoy listening to music, journaling and discovering new places in Toronto. Looking forward to meeting all of you!

## Jenna Lavery



I was born and raised in Calgary but am very excited to make the move to Toronto. I am extremely excited to get back into the academic world at York. My main research interests are related to health and illness, specifically the lives and experiences of those that have experienced cancer. I primarily focus on the experiences of people diagnosed and treated during adolescence. I am also interested in research related to sex and gender, families, and religion. I tend to gravitate to qualitative research methods but I also enjoy quantitative analysis.

## Emma Lindala



My name is Emma Lindala. I was born and raised in Halifax, Nova Scotia where I studied Sociology at Saint Mary's University.

A few of my interests include yoga and hiking. I recently took a pottery class which I thoroughly enjoyed. I look forward to meeting other students at York University.

## Sarah Marshall



I went to York University for my BA (Social Science) and Ryerson University for my MA (Immigration and Settlement Studies). My research interests center around citizenship and nationalism; postcolonialism; diaspora; and transnational migration and identity studies. My current research has focused on exploring subjectivity and identity in politics; specifically the complex intersections of gender, class, race and sexuality in political representation and participation.

## Hena Mehta



## Jobin Philip



I am interested in examining how second-generation migrants find spaces for queer world-making within the university campus. The university provides spaces for queer deviation from the intergenerational flow of cultural traditions in the diaspora. Key research questions include: how does discipline work within diasporic and ethnic communities through intergenerational relations? How does the university campus foster the development of critical thinking skills for second generation migrants, which assist them in making decisions regarding queer deviation from cultural norms? My research areas include queer studies, critical race theory, immigration, and diaspora studies.

## Janice Phonepraseuth



Hi everyone! My name is Janice and I am a first year PhD student continuing on from the Masters Sociology program at York. I graduated from McMaster University with a BA in Combined Honours English and Sociology. My research interests include race and racialization, identity formation, education, and social inequality. I hope this opportunity will broaden my research interests and I am looking forward to meeting my new colleagues!

## Anna Rachel (Lippman)



Though American by birth, Anna is happy to call Canada her home for the past eight years. She's been in Toronto for a year after British Columbia, and loves it! Anna's professional background is in community services, primarily working with at-risk and high-risk youth. Anna is excited to be pursuing an MA in Sociology at York University. Her research will focus on how marginalized youth create resistance identities through hip-hop culture, and the implications this may have for social movements. Anna is a spoken word poet and lover of all things hip hop, especially rap music. Her sociology heroes are bell hooks and Tricia Rose. She's very excited to be attending York and studying her passion.

## Melissa Simone



## Kathryn Wells



Kathryn Wells comes to York University from Alberta in pursuit of a Masters in Sociology with a focus on environmental justice, ecological feminism and sociology of disasters. She has experience in the field of emergency management and disaster research, working within the electrical distribution sector, as well, for the Centre for Community Disaster Research.

Kathryn's interests lie within the intersection of social inequalities, environmental degradation and human displacement. By combining these interests she is looking to

advance her knowledge and contribute to the expanding literature in disaster sociology. Kathryn is looking forward to the deeper learning that comes with higher education and sharing that with her fellows. Her purpose is to foster a life of honesty, integrity and kindness within all aspects of life.



**Duration**

All requirements for the PhD must be completed within six years of first registering as a doctoral student. During this period, continuous registration at York must be maintained.

Part-time study does not entitle students to extra time. Part-time doctoral study is feasible only if the student can collect data for the Dissertation as part of their job, or if the student can switch to full-time study for a year or two.

A reasonable rate of progress for a full-time doctoral student who can study throughout the summer terms would be roughly:

<b>Years I/II:</b>	completion of all workshop and course requirements; decide on a Dissertation area and select a Supervisory Committee
<b>Years II:</b>	completion of Comprehensive Field Requirements
<b>Year III:</b>	Write and submit Dissertation proposal
<b>Year 4:</b>	Research and write Dissertation

If a student has not finished at the end of their 6th year (18th term), they will have to withdraw from the program and seek reinstatement when they have completed all outstanding work and have an examinable Dissertation. In exceptional circumstances, an extension may be granted, and the student will be required to register as a part-time student. Such an extension requires formal approval by the Dean of the Faculty of Graduate Studies and is not granted routinely. Students need the support of their supervisory committee and the Graduate Program Director. In addition, students must write a petition outlining why they have been unable to finish within the normal time period and submit a detailed work plan for finishing the Dissertation within the requested extension period.

**Requirements**

The following requirements must be completed:

**Course Requirements**

Four full courses (24 course credits) or the equivalent, including a full course (six course credits total) in Theory and a full course (six course credits total) in Methods, if these have not been taken previously. The Director determines whether the methods and theory requirements have been met elsewhere. (Please note that, in general, transferring credits is discouraged.) Courses are chosen from those offered at the 6000-level. With the Director's permission students may take the equivalent of one full (six course credits) Independent Reading Course (GS/SOCI 6900 - [http://sociology.gradstudies.yorku.ca/files/2013/11/reading-course-form\\_2016.pdf](http://sociology.gradstudies.yorku.ca/files/2013/11/reading-course-form_2016.pdf)) and/or the equivalent of one full course in another graduate program – <http://gradstudies.yorku.ca/files/2014/08/course-program-other.pdf>.

## **The Workshop Requirement**

The Program organizes weekly three-hour workshops in the Fall and Winter terms for graduate students. The workshops take place on Mondays, 11:30 am – 2:30 pm in the Sociology Common Room (2101 Vari Hall). The purpose of the series is to provide students with an orientation to Sociology, particularly focusing on the way the discipline is conceptualized and practiced in our program and in the field. A range of intellectual and professional sessions are offered over the course of the year. While some sessions are specifically designed for MA students and others for PhD students, workshops have the same objectives for all students: to showcase faculty and student research, to provide a forum for intellectual exchange, to promote a strong sense of collegiality and engender a sense of community among members of the program.

Attendance is required at a minimum of twelve 3-hour weekly workshop sessions. Ideally, this requirement should be met within the first year of study since it is structured to help students move through the program. While this is the formal requirement, students are encouraged to attend all research-related workshops offered by the program.

## **Supervisory Committee**

At the core of a student's program is the formation of a three-person graduate faculty Supervisory Committee. This committee is a way to establish and maintain close contact with faculty members who share similar orientation and interests. While the committee is particularly important when working on the Dissertation, if it is in place early enough, the members can also act as academic advisors. Within the general parameters of program requirements, the Supervisory Committee is largely responsible for advising students on a course of study appropriate to their interests, assessing their work and progress, and for professional mentoring.

The specific composition of the Supervisory Committee is in the student's own hands, subject to the Director's approval and general Faculty of Graduate Studies regulations which specify the categories of membership which must be filled. Briefly stated:

*The PhD Supervisory Committee MUST consist of a minimum of three members from the Faculty of Graduate Studies, at least two of whom must be from Sociology. The principal Supervisor must be from Sociology. In exceptional circumstances, the third, or an additional, member who does not have an appointment to the Faculty of Graduate Studies may be included, but this requires prior approval by the Dean.*

Faculty of Graduate Studies regulations state PhD students must have a Supervisor in place no later than their fifth term of study. Doctoral Supervisory Committees must be formed no later than the student's eighth term of study. Students who do not meet these deadlines will be unable to register unless the Supervisor and/or Supervisory Committee has been approved.

Students must fill in the Faculty of Graduate Studies Supervisory Committee Approval Form – <http://gradstudies.yorku.ca/files/2014/06/supervisor-committee-approval.pdf> – and submit it to the Program Office in order for their supervisor and committee to be formally approved.

The York Sociology Graduate Association, with help from the program members, has developed some guidelines to assist you in both choosing and meeting potential committee members – found at the back of this handbook.

## **Comprehensive Requirements**

### *Theory and Methods Requirements*

One full course (six course credits) or equivalent in Theory, and one full course (six course credits) or equivalent in Methods.

### *Two Comprehensive Field Requirements*

In addition to coursework, students must demonstrate comprehensive knowledge in two fields.

## **Goals**

The comprehensive exams mark the divide between course work and the dissertation. The student is expected to demonstrate a broad and synthetic knowledge of the comprehensive area, including the major theoretical approaches and, in substantive areas, the broad findings of empirical research, their limitations and new directions. However, comprehensive knowledge is not the same as the exhaustive knowledge of a specialist in a field. A student's comprehensives can help define the dissertation project, by providing broad background, but they should not be conceived as a part of the dissertation, which is necessarily much more specialized. Students have three options for completing their comprehensive requirements that are described in detail below. The program's comprehensive areas are major fields of sociology in which there is faculty expertise and regular graduate teaching. The program maintains a list of the comprehensive areas, along with the names of available faculty in each area. Because it is not sensible to codify every aspect of the exams in formal requirements, the program office maintains a "[tip sheet](#)" to help facilitate the process.

## **Logistics**

Each comprehensive is guided and examined by a three-person committee, all of whom must hold an appointment in Faculty of Graduate Studies. At least two of the committee members, including the supervisor/chair of the comprehensive committee, must be appointed to the Graduate Program in Sociology with at least one of these members having declared themselves an expert in the comprehensive field being examined (see list of pre-approved comprehensive fields) ([.pdf](#)). Although it is not a requirement, the program encourages overlap in the faculty membership on students' two comprehensive exam committees and their dissertation committee. Each comprehensive exam is to be completed in one term, aligned with the fall, winter or summer terms of the academic calendar. Due dates for different aspects of the comprehensive requirements will be available annually and must be followed. The due dates do not preclude the student and committee agreeing on a shorter time frame. Normally, the student's first comprehensive will be in her fourth term of study and both comprehensive requirements should be completed no later than the sixth term of full-time study. The comprehensive requirements must be completed before the dissertation proposal is approved. To ensure timely completion, students should organize the comprehensive committee for their first exam about two months prior to the end of their last course (see the [tip sheet](#) for more suggestions).

## Timetable

The dates in the table below are final deadlines. The committee, in consultation with the student, has the flexibility to make arrangements for earlier submission of the written work and examination.

	Term I Fall 2017	Term II Winter 2018	Term III Summer 2018
<b>Paper Option</b>			
Term Start*	Sept. 1	Jan. 1	May 1
Last Date for List of Readings & "Form" Specifying Comp Committee submitted to Program Office	Sept. 15	Jan. 16	May 15
Last Date to Submit Written Work **	Dec. 5	Apr. 5	Aug. 5
Last Date for Oral & Adjudication ***	Dec. 19	Apr. 19	Aug. 19
Last Date for Specified Revisions	Jan. 2	Apr. 30	Aug. 31
<b>Course Outline Option</b>			
Term Start *	Sept. 1	Jan. 1	May 1
Last Date for List of Readings & "Form" Specifying Comp Committee submitted to Program Office	Sept. 15	Jan. 16	May 15
Last Date to Submit Written Work **	Dec. 5	April 5	Aug. 5
Last Date for Oral & Adjudication ***	Dec. 19	Apr. 19	Aug. 19
Last Date for Specified Revisions	Jan. 2	Apr. 30	Aug. 31
<b>Take-home Exam Option</b>			
Term Start *	Sept. 1	Jan. 1	May 1
Last Date to Submit List of Readings, Rationale & "Form" Specifying Comp Committee submitted to Program Office	Sept. 15	Jan. 16	May 15
List of Potential Questions to be received by Committee	Sept. 15	Jan. 16	May 15
Last Date for Take-Home Exam questions to be received by student	Nov. 28	Mar. 29	July 29
Last Date to Submit Written Answers (based on 7 days to write)	Dec. 5	Apr. 5	Aug. 5
Last Date for Oral & Adjudication ***	Dec. 19	Apr. 19	Aug. 19

## Comprehensive Pre-Approval Form –

[http://sociology.gradstudies.yorku.ca/files/2012/05/Comprehensive-Pre-Approval-Form\\_2016.pdf](http://sociology.gradstudies.yorku.ca/files/2012/05/Comprehensive-Pre-Approval-Form_2016.pdf)

## Options and Content

There are three distinct routes students can take to complete a comprehensive requirement: (1) completing a paper; (2) designing a course outline accompanied by the final lecture; and (3) a take-home exam to be completed over a seven-day period.

Option 2 (course outline and lecture) can ONLY be used for completing one of the comprehensives. All three options follow the same timeline and all require the preparation of, and committee agreement with, a reading list equivalent to about 25 medium-sized books, with articles counting for about one-fifth of a book. Normally, the readings will consist mainly of foundational works in the area and broad contemporary scholarship. Up to one-quarter of the readings may be a more specialized area of particular interest to the student. To assist with the preparation of the reading list, the

program office maintains reading lists from previous exams. The committee evaluates the written work and meets to examine the student in an oral discussion. Usually, the student will make a brief presentation, to be followed by questions from the committee. The committee's evaluation of the comprehensive exam includes both the written component and the oral discussion.

### **Paper Option**

The written comprehensive paper option is intended to be a review of the research in the comprehensive area you have chosen. The paper (7,500 to 10,000 words, excluding references) must demonstrate a broad, comprehensive understanding of the area, provide an accurate synthesis of key debates, and include a critical assessment of these debates. Consider questions such as the following in the paper (these will also be helpful in guiding your reading):

- How do you define the area and what are the problems/issues addressed by the area?
- What is the intellectual context/climate of the area? Has there been a major paradigm shift in the area? What is the general current direction of the area?
- What are the main themes, debates, or issues expressed in the literature?
- How do different theoretical and/or methodological approaches in the area take up these themes, debates or issues?
- For more empirically-based areas: What are the major findings? What is your assessment of empirical knowledge in the area? What empirical research would move the area forward?
- How do you position yourself in relation to the intellectual debates in the area and why?
- What are the current limitations/gaps of the area?

### **Course Outline and Final Lecture Option**

NOTE: This option may be used to complete **only one** of the two comprehensives.

This option for completing the comprehensive requirement entails the preparation of a course outline and a final lecture. The course should be pitched to the third or fourth year undergraduate level. The course outline must include:

- a detailed academic rationale for the organization of the course, providing broad coverage of the area;
- specific topics for 24 two-hour lectures – including lecture topic titles and 3 to 5 bullet points on each topic indicating the main objectives or themes of the lecture;
- a rationale for the selection of topics;
- readings to accompany each session, typically 2 to 4 essays or book chapters.

Often, the challenge is finding insightful readings accessible to undergraduates. In addition, the student writes a final lecture (approximately 8000 words in length) that identifies the broad character and development of the area, major theoretical approaches, empirical findings where appropriate, and directions the area can take to advance theoretically and empirically. It is appropriate for the student to express her judgments, but the main emphasis is on demonstrating comprehensive knowledge of the area. The lecture should be pitched to undergraduates and is not the same as the advanced synthesis expected for the paper option.

A unique challenge of this option is to convey comprehensive knowledge at a level appropriate to advanced undergraduate students, without oversimplifying the ideas or findings. The readings and lecture topics should be appropriate for undergraduates, and there too the concern is to provide deep and insightful readings that are also accessible to students at that level.

Preparing a course outline provides an opportunity to think through comprehensiveness in a pedagogical context. This could be useful in preparing the student to teach in the area. In addition to the requirements above, designing a university course usually involves additional materials, such as topics for tutorial sessions and assignments. With the agreement of her committee, these may be included in the comprehensive, but they are not required.

### **Take-Home Exam Option**

The take-home exam is comprised of two questions. Students will respond to these questions in 3000-4000 words, each, over the course of one week (7 days). The questions will be designed to elicit responses that reflect an understanding of the major debates in the area and provide the student with an opportunity to demonstrate a comprehensive knowledge of the area.

By the specified deadline, students will submit to the program office: a reading list; a 300-500-word rationale for the list; and 3-5 exam questions, all of which will be developed by the student in consultation with their comprehensive supervisor and committee members. As with the paper option outlined above, here too students are encouraged to consider questions such as the following:

- How do you define the area and what are the problems/issues addressed by the area?
- What is the intellectual context/climate of the area? Has there been a major paradigm shift in the area? What is the general current direction of the area?
- What are the main themes, debates, or issues expressed in the literature?
- How do different theoretical and/or methodological approaches in the area take up these themes, debates or issues?
- For more empirically-based areas: What are the major findings? What is your assessment of empirical knowledge in the area? What empirical research would move the area forward?
- How do you position yourself in relation to the intellectual debates in the area and why?
- What are the current limitations/gaps of the area?

For the exam, the committee will assign two questions, based on the issues covered by the questions developed in conjunction with the student. The committee will assess the responses, hold an oral discussion, and make an evaluation by the advertised deadline.

### **Evaluation of the Comprehensives**

It is the responsibility of the student's comprehensive exam committee to organize the evaluation of the student's work. In each area, a student must demonstrate competence through her written work. Assessment of the written work is to be completed in the context of an oral discussion of the area between the student and her entire comprehensive exam committee. This will include a presentation by the student, followed by questions.

For the paper option and the course outline and final lecture option, the committee's decision will be either: "pass"; "pass with the submission of acceptable revisions" (to be submitted within 10 days of the exam) or "fail". As well as being feasible within the 10 days, the committee must be able to specify the revisions in a small number of points. Decisions of the committee are by majority vote. In the case of failure, the committee supervisor will provide the student with feedback and guidance. The student should aim to be re-examined in the area, by the original committee members, in the next academic term.

For the take-home exam option, the decision will be either "pass" or "fail". In the case of failure for the take-home exam option, the student should be re-examined, by the original committee members, at the next scheduled exam date. The reexamination should be based on the original list of 3-5 questions.

An area requirement is considered passed if no more than one member of the committee casts a negative vote. Two failures on the same exam will require the student to withdraw from the Program.

When the student has passed the oral exam, they must submit the following to the graduate program office:

- (i) Comprehensive Exam Approval Form ([.pdf](#))
- (ii) Hard copy of the comprehensive

### **The Appeals Process**

An appeal can be made on the basis of serious medical or compassionate reasons. The appeal must be submitted electronically to the Program Office and cc'd to the student's comprehensive exam committee, within 3 working days of the missed comprehensive exam deadline [to submit written work] and must include a written rationale for not meeting the deadline and a revised date for completion. The appeal will be heard by the Graduate Program Awards and Appeals Committee and a decision will be rendered within one week of receipt of the appeal. The granting of an appeal does not affect already established deadlines for subsequent comprehensive exams.

Unless an appeal has been granted, a comprehensive exam will be deemed as "fail" if the oral exam is not successfully completed within the required time period – that is, by the "Last Date for Oral and Adjudication".

### **Dissertation Proposal**

Students must develop an acceptable Dissertation proposal. When this has been approved by the Supervisory Committee, one copy of the proposal, a signed proposal approval form, signed copies of the human participants research forms, a TCPS certificate and a copy of the informed consent document (all available at <http://gradstudies.yorku.ca/current-students/thesis-dissertation/research-ethics/>), must be sent to the Program Office, which seeks the Dean's approval. This must be done at least 6 months before you are ready to take the oral. For more information on what is required to be submitted to the Program Office, please see the "Guidelines, Policies and Forms" section of our website - <http://sociology.gradstudies.yorku.ca/guidelines/>.

Proposals written by former students may be consulted, but not borrowed, from 2077 Vari Hall.

## **Dissertation**

Carry out research project and report the results in appropriate Dissertation format (<http://gradstudies.yorku.ca/current-students/thesis-dissertation/>).

Information on what you're required to submit to the Program Office for a Dissertation defense can be found in the "Guidelines, Policies and Forms" section of our website - <http://sociology.gradstudies.yorku.ca/guidelines/>.

Dissertations written by former students may be consulted but not removed, from the Common Room (2101 Vari Hall). Dissertations may also be accessed through YorkSpace - <http://yorkspace.library.yorku.ca/xmlui/>

## **Oral Examination**

When the Dissertation is judged examinable by the Supervisory Committee, an Examining Committee is appointed. It consists of the following:

- 1) The Dean of the Faculty of Graduate Studies or her/his representative, who will be at arm's length from the supervision of the Dissertation, and who will serve as Chair of the Examining Committee;
- 2) One external examiner, from outside York University, at arm's length from the Dissertation;
- 3) One graduate faculty member at arm's length from the Dissertation, and normally from outside the Program;
- 4) Two graduate faculty members from the Supervisory Committee, or one member from the Supervisory Committee and one graduate faculty member from the Program.

Note that the Examining Committee varies from the composition of the Supervisory Committee.

Further information on PhD Degree requirements can be found on our website at <http://sociology.gradstudies.yorku.ca/degree-requirements/>.

There are important deadlines to be observed if you intend to graduate in June or October. Please consult the Convocation Office website in good time (<http://www.yorku.ca/mygrad/>): THESE DEADLINES WILL NOT BE WAIVED.

## **Language and Cognate Requirement**

Depending on the Candidate's qualifications and intended research, demonstrated competency in a foreign language and/or demonstrated competency in a technical skill, such as statistics, may be required at the discretion of a student's Supervisory Committee.



## Program Checklist

<b>PhD Degree</b>	
<b>Course Requirements</b>	<b>Four full courses [24 course credits]</b> 3.0 = one half course [three course credits] 6.0 = one full course [six course credits]
<i>Required course:</i>	• <b>One full course or equivalent in Theory</b>
<i>Required course:</i>	• <b>One full course or equivalent in Methods</b>
<i>Elective courses:</i>	• <b>Two full courses</b> (Up to one full course may be taken outside of SOCI with Program approval)
<b>Note: Students who have been given credit for Theory and/or Methods courses taken elsewhere are still required to take four (4) full courses in order to fulfill our degree requirements. In cases such as this, students would be required to take further elective courses to meet the course requirements.</b>	
<b>Workshop Requirement</b>	• 12 workshops <i>Note: Students who completed their MA in Sociology at York are required to attend only two (2) workshops</i>
<b>Supervisor</b>	• In place by end of fifth term of study
<b>Supervisory Committee</b>	• In place by end of eighth term of study
<b>Comprehensives</b>	• Two required
<b>Dissertation Proposal</b>	To be submitted to the Program Office at least <u>six months</u> before the Dissertation Defense
	<b>Items to be submitted:</b>
	• Dissertation Proposal
	• Signed Proposal Approval Form
<i><b>If using Human Participants</b></i>	• Signed copies of the Human Participants Research Forms <i>(if applicable)</i>
	<input type="checkbox"/> TCPS Tutorial Certificate
	<input type="checkbox"/> Copy of the Informed Consent Document
<b>Defense</b>	At least <u>24 business days</u> prior to the defense date, the student must submit to the Program Office:
	• “Recommendation for Oral Examination” form
	• Three hard copies of the Dissertation (without “Acknowledgements”)
	• An electronic copy of the Dissertation (without “Acknowledgements”)
	• All related paperwork

**Important Dates**

Please consult the FGS website regularly for the most current information - <http://gradstudies.yorku.ca/current-students/student-status/important-dates/>

<b>FALL 2017 SESSION</b>	
<b>SEPTEMBER 2017</b>	
4	<i>Labour Day — University closed</i>
5	Mandatory Program Orientation - 11:00 am - 2:00 pm "Meet & Greet" - 2:00 pm - 4:00 pm
7	Fall Session classes begin – Fall [FA17] term and Fall/Winter [FW1718] term
20	Last day to add course without permission of instructor – FA17 and FW1718 term courses
28	CIHR applications due online OGS applications due in the program office, ONLY for those doing health-related research that is not covered under the SSHRC mandate
<b>OCTOBER 2017</b>	
4	Last day to add course with permission of instructor for FA17 term courses. Form required – <a href="http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf">http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf</a>
9	<i>Thanksgiving — University closed</i>
17	SSHRC/CGS applications due in the program office OGS applications due in the program office, ONLY for those doing research that is covered by the SSHRC mandate
23	Online registration for FA17 term ends – After this date there will be no online access to FA17 registration
26–29	Fall Reading Days – no classes – University open
<b>NOVEMBER 2017</b>	
10	Last day to drop course without receiving a grade for FA17 term courses. Form required – <a href="http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf">http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf</a>
15	Academic Petition for W18 due to Program Office [leave of absence, change of status, extension of time, etc.] Form – <a href="http://gradstudies.yorku.ca/files/2014/06/academic-petition.pdf">http://gradstudies.yorku.ca/files/2014/06/academic-petition.pdf</a>
30	Program withdrawal for failure to maintain continuous registration – FA17 term
<b>DECEMBER 2017</b>	
1	Deadline to submit W18 Reading Course Application Form – <a href="http://sociology.gradstudies.yorku.ca/files/2013/11/reading-course-form_2016.pdf">http://sociology.gradstudies.yorku.ca/files/2013/11/reading-course-form_2016.pdf</a>
4	Fall Session classes end
5	Fall Study Day – no classes – University open
15	<b>REGISTRATION DEADLINE FOR WINTER 2018 (W18) - \$200 late fee applies after this date</b>
16	<b>\$200 late fee applied on Winter (W18) registration</b>
<i>December 23/17 – January 2/2018 inclusive   Winter Break — University closed</i>	

## WINTER 2018 SESSION

<b>JANUARY 2018</b>	
4	Winter Session classes begin
17	Last day to add course without permission of instructor – WI18 term courses
23	WI18 Registration ends – After this date there will be no online access to WI18 registration
31	Last day to add course with permission of instructor for WI18 term courses Form required – <a href="http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf">http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf</a>
<b>FEBRUARY 2018</b>	
1	Progress Report due to Program Office. <b>Failure to submit progress report can</b> (i) Result in student being blocked from SU18 registration; and (ii) Impact Funding. <b>MA</b> – <a href="http://sociology.gradstudies.yorku.ca/files/2013/11/MA-Progress-report-form-fillable.pdf">http://sociology.gradstudies.yorku.ca/files/2013/11/MA-Progress-report-form-fillable.pdf</a> <b>PhD</b> – <a href="http://sociology.gradstudies.yorku.ca/files/2013/11/PhD-Progress-report-form-fillable.pdf">http://sociology.gradstudies.yorku.ca/files/2013/11/PhD-Progress-report-form-fillable.pdf</a>
9	Last day to drop course without receiving a grade for FW1718 term courses Form required – <a href="http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf">http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf</a>
15	All FA17 term courses with blank or incomplete grades converted to F
17–23	Reading week – no classes – University open
19	<b>Family Day – University closed</b>
28	Program withdrawal for failure to maintain continuous registration – WI18 term
<b>MARCH 2018</b>	
6	Summer 2018 Registration and Enrolment online access begins
9	Last day to drop course without receiving a grade for WI18 term courses. Form required – <a href="http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf">http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf</a>
15	Academic Petition for SU18 due to Program Office [leave of absence, change of status, extension of time, etc.] Form – <a href="http://gradstudies.yorku.ca/files/2014/06/academic-petition.pdf">http://gradstudies.yorku.ca/files/2014/06/academic-petition.pdf</a>
30	<b>Good Friday – University Closed</b>
<b>APRIL 2018</b>	
1	Deadline to submit SU18 Reading Course Application. Form – <a href="http://sociology.gradstudies.yorku.ca/files/2013/11/reading-course-form_2016.pdf">http://sociology.gradstudies.yorku.ca/files/2013/11/reading-course-form_2016.pdf</a>
5, 7–8	WI18 term study days – no classes – University open
6	Winter Session classes end
16	Oral Defense – Last day to hold Thesis/Dissertation oral exams for WI18 term for June 2018 convocation
23	Last day to upload Electronic Thesis & Dissertation for WI18 term for June 2018 convocation
30	Deadline for all degree requirements to be met (including final grades) for June 2018 convocation

## Graduate Sociology Lecture Schedule

Please be sure to check the Registrar's Office website regularly for changes/updates -  
<https://apps1.sis.yorku.ca/WebObjects/cdm.woa/Contents/WebServerResources/FW2017GS.html>

Fac	Prog	Term	Course Name & Number	Catalogue #	Day	Start Time	End Time	Room	Instructor
GS	SOCI	F	<b>Key Debates in Sociological Theory - MA SOCI STUDENTS ONLY</b>						
			5901 3.00 A	G06W01	T	11:30	14:30	R N836A	F. Kurasawa
GS	SOCI	F	<b>Masters Seminar - MA SOCI STUDENTS ONLY</b>						
			5995 3.00 A	S76T01	R	11:30	14:30	R N836	K. Bischooping
GS	SOCI	F	<b>Qualitative Methods Of Research</b>						
			6060 3.00 A	X75J01	W	8:30	11:30	R S202	A. Gazso
GS	SOCI	W	<b>Selected Topics In Empirical Methods: <i>Historical Methods</i></b>						
			6090 3.00 M	C22S01	F	11:30	14:30	R S156	A. Dawson
GS	SOCI	Y	<b>Quantitative Analysis</b>						
			6112 6.00 A	M30V01	R	14:30	17:30	R S501	M. Ornstein
GS	SOCI	W	<b>Sex and Gender in Social Theory</b>						
			6180 3.00 M	G21F01	W	8:30	11:30	R S801	A. Gazso
GS	SOCI	F	<b>Studies in Sexual Regulation</b>						
			6181 3.00 A	R89U01	W	14:30	17:30	R S202	S. Cavanagh
GS	SOCI	F	<b>Contemporary Topics in Social Theory: <i>Rediscovering Marx</i></b>						
			6200 3.00 A	X38E01	T	14:30	17:30	SC 220	M. Musto
GS	SOCI	W	<b>Contemporary Topics in Social Theory: <i>New Materialisms</i></b>						
			6200 3.00 M	B85N01	T	14:30	17:30	R S803	TBA
GS	SOCI	F	<b>Indigenous Theory</b>						
			6204 3.00 A	P71B01	M	19:00	21:00	R S202	B. Lawrence
GS	SOCI	W	<b>Critical Political Ecologies</b>						
			6312 3.00 M	G29P01	M	10:00	13:00	VH 2043	TBA
GS	SOCI	F	<b>Critical Sexuality</b>						
			6535 3.00 A	C87T01	R	10:00	13:00	FC 201	F. Latchford
GS	SOCI	W	<b>Migration and Transnationalisms</b>						
			6614 3.00 M	R31N01	W	14:30	17:30	R S202	C. Kyriakides
GS	SOCI	W	<b>Capitalism and Social Provisioning</b>						
			6667 3.00 M	A93Q01	R	14:30	17:30	CC 335	A. Porter
GS	SOCI	W	<b>The Political Economy of Work and Welfare</b>						
			6683 3.00 M	A64B01	M	11:30	14:30	R S101	L. Vosko
GS	SOCI	W	<b>The Making of Asian Studies: <i>Critical Perspectives</i></b>						
			6745 3.00 M	E42W01	F	14:30	17:30	R S501	L. Hae
GS	SOCI	W	<b>Race and Ethnicity</b>						
			6760 3.00 M	S69D01	R	11:30	14:30	R S156	T. Das Gupta
GS	SOCI	F	<b>On the Margins and the Political: Debate and Experiences—A Multidisciplinary Framework Using Diachronic and Multi-sited Analysis</b>						
			6775 3.00A	A15Z01	T	14:30	17:30	SC 304	R. Hadj-Moussa
GS	SOCI	F	<b>Space, Place and Capitalism: <i>Themes in Historical-Geographical Materialism</i></b>						
			6794 3.00 A	B30Y01	T	11:30	14:30	R S536	R. Das
GS	SOCI	W	<b>Bodies and Biotechnologies in Anthropology</b>						
			6805 3.00 M	W72Y01	W	10:00	13:00	VH 2043	TBA
GS	SOCI	F	<b>Health and Illness</b>						
			6831 3.00 A	J18K01	M	14:30	17:30	R S202	E. Mykhalovskiy
GS	SOCI	F	<b>Politics of Security and Regulation</b>						
			6885 3.00 A	K46H01	R	14:30	17:30	MC 215	J. Sheptycki
GS	SOCI	F	<b>Colonialism, Race and the Law: <i>Sociological Implications</i></b>						
			6893 3.00 A	W36V01	W	11:30	14:30	*	C. Murdocca

**\* GS/SOCI 6893 3.0A – Fall 2017 – Rooms**

Sep 13 – YL 280A	Sep 20 – KT 901
Sep 27 – YL 280A	Oct 4 & 11 – KT 626
Oct 18 – YL 280A	Oct 25 – KT 626
Nov 1, 8, 15, 22, 29 – YL 280A	Dec 6 – YL 280A

**Independent Reading Course**

For information on enrolling into an Independent Reading Course, please contact Audrey Tokiwa – [atokiwa@yorku.ca](mailto:atokiwa@yorku.ca).

The deadlines to submit the application form are as follows:

Fall Term – August 1<sup>st</sup>  
 Winter Term – December 1<sup>st</sup>  
 Summer Term – April 1<sup>st</sup>

Application Form – <http://sociology.gradstudies.yorku.ca/files/2013/11/readingcourseform.pdf>

**Workshop Schedule – Fall 2017 - Tentative**

All Monday Workshops are held 11:30 am – 2:30 pm in room 2101 Vari Hall, unless otherwise indicated.

<b>Date</b>	<b>Workshop Information</b>
Sept. 11	Scholarship Workshop - Part I: <i>Demystifying Grant Writing</i>
Sept. 18	Scholarship Workshop - Part II: <i>Formulating a Question &amp; Study Design</i>
Sept. 25	Anti-Racism/Anti-Oppression Workshop
Oct. 2	Scholarship Workshop - Part III: <i>Revising Proposals</i>
Oct. 9	No Workshops
Oct. 16	Urban Sociology in an Urban World
Oct. 23	Library Research Skills (to be held at Scott Library)
Oct. 30	PhD Workshop: The Comprehensive Process   PhD students only
Nov. 6	Archives of Ontario (to be held at the Archives building)
Nov. 13	Political Sociology
Nov. 20	Sex and Gender Systems
Nov. 27	Criminology, Corrections, Law and Justice
Dec. 4	No workshop

## Room Information

What do “ACW”, “SLH”, “FC”, “VH”, and “R S” stand for? Translate your building acronyms with this complete list:

ACE	Accolade Building East	LAS	Lassonde Building
ACW	Accolade Building West	LSB	Life Sciences Building
AO	Archives of Ontario	LUM	Lumbers Building
AR	Atkinson College Residence	MC	McLaughlin College
ATK	Atkinson	OC	Off Campus (contact the department that offers the course)
BC	Norman Bethune College	OSG	Ignat Kaneff Building, Osgoode Hall Law School
BCSS	Bennett Centre for Student Services	PASSY	Passy Gardens Residence
BR	Bethune College Residence	PON	Pond Road Residence
BRG	Bergeron Centre for Engineering Excellence	PRB	Physical Resources Building
BSB	Behavioural Sciences Building	PSE	Petrie Science & Engineering Building / Petrie Observatory
BU	Burton Auditorium	R N	Ross Building - North wing
CB	Chemistry Building	R S	Ross Building - South wing
CC	Calumet College	SAY	Seneca @ York
CFA	The Joan & Martin Goldfarb Centre for Fine Arts	SC	Stong College
CFT	Centre for Film and Theatre	SCL	Scott Library
CLH	Curtis Lecture Halls	SHR	Sherman Health Science Research Centre
CMB	Computer Methods Building	SLH	Stedman Lecture Halls
CR	Calumet College Residence	SSB	Seymour Schulich Building
CSQ	Central Square	ST	Sheridan College - Trafalgar Campus
CUB	Central Utilities Building	STC	Student Centre
DB	Dahdaleh Building (formerly TEL)	STL	Steacie Science & Engineering Library
ELC	Executive Learning Centre	TC	Tennis Canada (Aviva Centre)
FC	Founders College	TFC	Toronto Track and Field Centre
FL	Frost Library (Glendon campus)	TMEW	Tait McKenzie Centre (East/West)
FR	Founders College Residence	TMEAST	Tait McKenzie Centre (East)
FRQ	Farquharson Life Sciences	TMWEST	Tait McKenzie Centre (West)
FTC	Founders Tennis Court	TTC	Tait Tennis Courts
GH	Glendon Hall (Glendon campus)	VC	Vanier College
HC	Lorna R. Marsden Honours Court & Welcome Centre	VH	Vari Hall
HH	Hart House (Osgoode Hall Law School)	WC	Winters College
HNE	Health, Nursing & Environmental Studies Building	WOB	West Office Building
HR	Hilliard Residence (Glendon campus)	WSC	William Small Centre
IKB	Ignat Kaneff Building (Osgoode Hall Law School)	YH	York Hall (Glendon campus)
K	Kinsmen Building	YL	York Lanes
KT	Kaneff Tower		

## **Registration & Enrolment**

Graduate students must maintain continuous registration in all terms — Fall, Winter and Summer — until graduation, subject to the time limits of stated in “Current Students – Regulations” (<http://gradstudies.yorku.ca/current-students/regulations/>) and must pay the appropriate term fee.

You must register and accept your fees before the posted deadline; late registration will result in a \$200 late fee. Please visit Registrar's Office website (<https://passport.yorku.ca/ppylogin/ppylogin>) in order to register. You will need to sign into your Passport York account to complete your registration.

**Note:** The Faculty of Graduate Studies does not require an enrollment deposit. By accepting your fees online, you are deemed to be registered.

Students are expected to remain in the category of registration to which they are admitted unless a change of status is approved by their Graduate Program Director and the Faculty of Graduate Studies. A change of status for a term must be made prior to the start of term. Deadline dates are posted in the “Important Dates” section of the FGS website. MA students entering Year 2 of their program, however, will automatically be switched to part-time status, as per Faculty of Graduate Studies regulations.

### **Change of Status Request**

To request a change in status, you must complete an Academic Petition Form or a Program Approval Form and return it to your Graduate Program Office. Please note any change in registration status will affect your funding; before initiating your request, consult with your graduate program and review “Current Students – Regulations” on the FGS website.

**Academic Petition Form** - <http://gradstudies.yorku.ca/files/2014/06/academic-petition.pdf>

Please complete an *Academic Petition Form* for the following:

• Authorization to pursue graduate studies at a location other than York	• Change of registration status	• Extension of program time limits
• Leaves of absence	• No course available petition	• Reinstatement
• Reinstatement to defend	• Waive a program requirement	• Other

**Program Approval Form** - <http://gradstudies.yorku.ca/files/2014/08/program-approval.pdf>

Please complete a *Program Approval Form* for the following:

• Elective leave of absence	• Maternity leave	• Parental leave
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**Note:** The fee to be registered as inactive is \$169.49 plus a \$15.00 registration fee. This includes maternal/paternal leave, elective leave, external leave, and leaves on compassionate or medical grounds.

## Enrolment

Students can add and drop courses online via the Registrar's Office Website. If, for some unavoidable reason, a student needs to

• Add a course beyond posted dates	• Drop a course beyond posted dates	• Request a late grade change
• Request a course extension	• Request a change to an audit	

permission must be requested through their graduate program. Please complete a Course Transaction Form (<http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf>) and submit to your Graduate Program Office. The form must be completed in full, and the request must be within the current academic year.

**Withdrawal from Program Form -** <http://gradstudies.yorku.ca/files/2014/08/program-withdrawal.pdf>

Please complete a *Program Withdrawal Form* to withdraw from the Faculty of Graduate Studies, and submit it to your Graduate Program Office.

**Note:** *Withdrawing from a course or dropping a course does not constitute official withdrawal from the program; graduate students pay fees per term, not per course.*



# Financial

## Tuition & Fees

For students entering York University on September 7, 2017 or later, please refer to the Student Financial Services website – <https://sfs.yorku.ca/fees/courses/2017-2018/fall-winter/faculty-of-graduate-studies>

*Note: Fees are subject to approval by York's Board of Governors in accordance with the fees guidelines set by the Ministry of Training, Colleges and Universities and are subject to change.*

## Financial Accounts

Students have two financial accounts. The first is your student account, while the second is your personal bank account. Your student account is where you will find all charges that you owe the university, including tuition and rent if you live on campus. Your account statement can be viewed online (<http://sfs.yorku.ca/fees/your-student-account/>). Any scholarships you receive which pay your tuition will also be deposited here.

Your personal bank account is where any salary generated at York (TA/GA/RA) will be deposited.

## Direct Deposit

Graduate students are encouraged to sign up for Direct Deposit. This service allows York University to deposit refunds and student account payments directly into your Canadian bank account, thereby saving paper, distribution time and a trip to the bank.

The online application can be accessed here - <https://apps7.sis.yorku.ca/Apps/WebObjects/SAM.woa/wa/DirectAction/sam>

Please note that the process for setting up direct deposit for your student account payments is separate from your payroll deposits and expense reimbursements. Questions or concerns regarding this procedure should be directed to Registrarial Services at 416-872-YORK (9675).

## Part-Time Student Income

Part-time students are ineligible for some Teaching Assistantships and Graduate and Research Assistantships and Scholarships; but otherwise there are no restrictions on the amount and sources of income.

## Small Fee Bursaries

Small fee bursaries are sometimes allotted. Students will be notified when application forms for these become available. For a complete list of scholarships, awards, grants and prizes at York, please visit the FGS website - <http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/>.

## **Research Related Funding**

### **Fieldwork Costs Fund**

This fund helps subsidize students' costs with research that is carried out in the field. For example, this fund may cover student travel and/or accommodation necessary for research, incentive payments, materials and other services essential to the research, disability accommodation costs for participants, etc.

There is one competition each year for this fund, with applications normally being due in February/March. <http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/fieldwork-cost-fund/>

### **Research Costs Fund**

The Research Cost Fund helps subsidize students' own research expenses that are above and beyond those costs that are typically associated with graduate work. Such research expenses include: travel to sources of research, payment of subjects, essential supplies, services and photocopying, etc. The fund generally does not cover books, conference costs, subsistence, tuition fees or equipment.

There are two competitions this fund: one in the Spring and one in the Fall. <http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/research-cost-fund/>

### **Graduate Development Fund**

The Graduate Development Fund helps subsidize students' transportation costs to a recognized academic event or conference where they are presenting their scholarly or creative work.

There is one competition each year for this fund, with applications normally being due in February/March. <http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/graduate-development-fund/>

# As a York Sociology Graduate Student

## YU-Card

York has an official photo ID card. It serves as your student ID, library card, copy card, and it can hold an amount of money for spending at food vendors on campus, and other services. It is advisable to obtain this card as soon as possible, in order to avoid the long line-ups which will ensue in late August/early September.

Visit <http://yucard.info.yorku.ca/> for more information.

Please note if you were an undergraduate student at York who had a YU card, you will need to be assigned a new one indicating your status as a graduate student.

## Computer Labs

### **Sociology Computer Lab – 2076 Vari Hall**

This lab is open 24/7, and is just for Graduate Sociology students. To obtain the keypad entry code, please see Audrey or Kathleen. Please DO NOT share the door code with anyone else and please ensure that unauthorized users do not follow you in after you enter the room.

In order to print, you will need to load up your YU-card and use it as a copy card. Printing in this lab is \$0.05 /page (5 cents per page).

### **On Campus**

To access any computer lab on campus, students require a Passport York account. Current operating hours for the following labs is available at <http://student.computing.yorku.ca/computer-labs/>.

- Computing Lab at William Small Centre Computing Commons (WSC)
- Computer Lab at Accolade East 017 (ACE 017)

## Graduate Program Listservs

The Graduate Program in Sociology has the following Listservs set up to communicate with students:

**soci-grad-admin@yorku.ca** All registered graduate Sociology students are automatically subscribed to this listserv. It is used to disseminate information one way – students cannot write to this listserv.

*Students are subscribed to the above Listserv using their @yorku.ca e-mail account.*

**sociology-grads@yorku.ca** A discussion-type listserv where students can send, or respond to, a message that will hit everyone's inbox on the subscription list. Students must subscribe and unsubscribe to this listserv themselves. To subscribe, send an e-mail message from your York e-mail account to **listserv@yorku.ca**. In the textbox, type the following: SUBSCRIBE sociology-grads . To unsubscribe, send an e-mail message from your York e-mail account to

**listserv@yorku.ca.** In the textbox, type the following:  
SIGNOFF sociology-grads .

Official correspondence from the University is sent to your @yorku.ca e-mail account only, and will not be sent to outside e-mail addresses, when you are a registered student. Please be sure to check your e-mail regularly.

## **Sociology Study Rooms/Student Mailboxes**

### **Sociology Study Rooms/Student Mailboxes**

- The Sociology Common Room (2101 Vari Hall) and the Ernest Lilienstein Library (2094 Vari Hall) are open from 8:30 a.m. to 4:30 p.m. on weekdays. Each room provides a setting where students can relax with friends.
- The YSGA reception room is located in Room 2071 Vari Hall. Student mailboxes are housed in this same office, where memos, notices, and mail can be received. Sociology Graduate students have access to this room 24 hours/day.
- The graduate student study room is located in 2111 Vari Hall; all Sociology Graduate students have access to this room 24 hours/day.
- Free lockers are available but students must provide their own lock and inform Kathleen Lidbetter in 2077 Vari Hall know which locker they are using.

## **Library Information**

York University boasts some of the best resources and facilities in the country, including numerous libraries and research/resource centres, computing services and production facilities. As well, Toronto is home to a very large film and video industry with numerous support services. Here you'll find equipment co-ops, studio space, film libraries and more...

### **Scott Library – [www.library.yorku.ca](http://www.library.yorku.ca)**

This is the largest of York's many libraries. It contains thousands of books, journals, periodicals, and other documents, including a very large collection pertaining to Film & Video and the other Fine Arts.

### **Acquisitions**

Is there an unavailable book or journal that you want access to at the York library? As a graduate student you can request that the library purchase certain books and journals for the library collection. A request form can be found on the library's website, or contact the Sociology Librarian Thumeka Mgwigwi ([thumekam@yorku.ca](mailto:thumekam@yorku.ca)) directly.

### **Extended Loans**

Graduate students working on a thesis or dissertation will receive materials for 100 days. Unless requested by another borrower, these materials may be renewed twice, but are subject to recall.

### **Inter-Library Loan**

Register for use of the RACER interface

(<https://racer1.scholarsportal.info/en/zportal/zengine?VDXaction=LoginPage>). Rapid Access to Collections by Electronic Requesting (RACER) is York University's virtual union catalogue allowing users to seamlessly search and borrow items from all university libraries and collections across Ontario.

To use RACER, York U students must follow a two-step pre-registration process:

- Enter Library User Authentication (Passport York)
- Complete RACER End User Registration (click on Register First time only)

### **Reciprocal Borrowing Privileges**

Graduate students have borrowing privileges at most Canadian universities (full listing - <http://www.curba.ca/rbprov.html>) and on-site access to their collections, including local academic libraries, e.g., Ryerson University.

### **Graduate Student Reading Room**

On the fourth floor of Scott Library there is a quiet study space for graduate students - Room 409. There are 122 seats at tables and carrels, as well as lounge seating, an electronic noise reduction system and reading lamps. The room has wireless coverage as well as direct ports to the network. There are six computers and a printer (with payment by standard York University Libraries print/copy cards). The room is fully accessible to graduate students with disabilities. Graduate students can enter the room by inputting in the door access code, which will normally be changed weekly.

More information can be found here - <http://www.library.yorku.ca/web/ask-services/graduate-student-support/graduate-student-reading-room/>

Please DO NOT share the door code with anyone else and please ensure that unauthorized users do not follow you in after you enter the room.

### **Other Libraries**

Other libraries at York include Steacie Science, Archives and Special Collections, Law, Administrative Studies/Government Documents, and the Nellie Langford Rowell Centre (Women's Studies Library). Inter-university loans, extended loan privileges, and library computing services are just a few of the many library services available to assist students with their research.

### **Other Archive & Library Information**

<b>Name</b>	<b>Website</b>
City of Toronto Archives	<a href="http://www.toronto.ca/archives/">www.toronto.ca/archives/</a>
Japan Foundation Toronto Library	<a href="http://www.jftor.org/library">www.jftor.org/library</a>
Library and Archives Canada	<a href="http://www.collectionscanada.ca">www.collectionscanada.ca</a>
North York Central Library	<a href="http://www.torontopubliclibrary.ca/detail.jsp?Entt=RDMLIB01&amp;R=LIB01">http://www.torontopubliclibrary.ca/detail.jsp?Entt=RDMLIB01&amp;R=LIB01</a>
Robarts Library	<a href="https://onereach.library.utoronto.ca/library-info/ROBARTS">https://onereach.library.utoronto.ca/library-info/ROBARTS</a>
Royal Ontario Museum Library	<a href="http://www.rom.on.ca/en/collections-research/library-archives">http://www.rom.on.ca/en/collections-research/library-archives</a>
Ryerson University Library	<a href="http://library.ryerson.ca/">http://library.ryerson.ca/</a>
TIFF Bell Lightbox, Film Library	<a href="http://tiff.net/education/film-reference-library">http://tiff.net/education/film-reference-library</a>
Toronto Reference Library	<a href="http://www.torontopubliclibrary.ca/detail.jsp?R=LIB018">http://www.torontopubliclibrary.ca/detail.jsp?R=LIB018</a>

### **Archives of Ontario**

They're on campus! Located just east of York Lanes. Visit their website ([www.archives.gov.on.ca/en/index.aspx](http://www.archives.gov.on.ca/en/index.aspx)) for their collections and online search tools.

## **Some Independent Bookstores in Toronto**

*A Different Booklist* (<http://www.adifferentbooklist.com>) promotes literature from across the African diaspora, the Caribbean, Asia and Latin America, and range from academic materials to an excellent selection of children's literature. Located at 746 Bathurst Street, south of Bloor Street.

*Ben McNally Books* (<http://www.benmcnallybooks.com>) is independently owned and operated by a veteran in the independent book scene in Toronto. It is located in the financial district at 366 Bay Street, just south of Richmond Street West.

*BMV Books* (<http://www.yelp.ca/biz/bmv-books-toronto-2>) is one of Toronto's largest used bookstores, and also has new books (remnants). Locations - 471 Bloor Street West; 10 Edward Street, northwest of Yonge & Dundas; 2289 Yonge Street, just north of Eglinton.

*Bookcity* (<http://www.bookcity.ca>) is an independent Toronto chain of bookstores, with various locations across the city. And a plus –they're open late. Locations - Bloor West Village; the Annex; Danforth; Beaches; Yonge Street & St. Clair; and Trinity Bellwoods.

*Eliot's Bookshop* (<http://www.yelp.ca/biz/eliots-bookshop-toronto>) has three floors filled with second hand titles and very helpful and knowledgeable staff. Located at 584 Yonge Street, north of Wellesley.

*Glad Day* (<http://www.gladdaybookshop.com>) is a valued advocate and resource for the local gay and lesbian community, and is the second longest surviving gay and lesbian bookstore in the world. Located at 598A Yonge Street.

## **Facilities & Resources**

### **Banking**

There are two full banks available in York Lanes – the Bank of Montreal and Alterna Savings & Credit Union. There are also a number of Automated Banking Machines (ABMs) in various locations across the main campus.

### **Gender Neutral Washrooms**

There are many gender neutral washrooms at York. The one located closest to the Sociology Department is 1004 Vari Hall. Please see the [York campus map](#) for a full listing of gender-neutral washrooms on the main Keele Campus.

**York Maps** – <http://maps.info.yorku.ca/>

### **Students with Disabilities**

**Download the App!**  <http://ds.info.yorku.ca/mobile-app/>

Disability Services comprises three units within Counselling & Disability Services on the Keele campus that offer a variety of academic support to students with disabilities.

The units are:

- *Learning Disability Services*: provides educational support to university students with documented learning disabilities, attention disorders, and autism spectrum disorders.
- *Mental Health Disability Services*: provides educational support to university students with documented mental health disabilities.
- *Physical, Sensory & Medical Disability Services*: provides educational support to university students with documented physical, sensory & medical disabilities.

Information about what documents a student needed to register with a unit within Disability Services can be found here - <http://ds.info.yorku.ca/disability-services-documentation/>

## Transportation Services

Transportation Services actively works with our local public transit agencies to provide the best possible services to meet the transportation needs of the York University community. They also offer complimentary shuttles to the GO Train Station, a shuttle between the Glendon-Keele campuses and also Van Go, a mobility service for people with disabilities.

Shuttle Service Website – <http://transportation.info.yorku.ca/shuttle-services/>

*Stay Updated!* Subscribe to the shuttle mailing lists to receive updates on shuttle schedules, stops, and delays for all of the shuttle services provided by York University. There are mailing lists for our GO Train Shuttle, Glendon-Keele Shuttle and Village Shuttles.

### To subscribe:

- Send an e-mail to [listserv@yorku.ca](mailto:listserv@yorku.ca) with the line below in the body:
  - subscribe villageshuttles Your Name (for Village Shuttle updates)
  - subscribe glendonshuttle Your Name (for Glendon/Keele Shuttle updates)
  - subscribe gotrainshuttle Your Name (for GO Train Shuttle updates)
- Check your e-mail – you should receive a confirmation that you have been added, then click the confirmation link in the e-mail to activate your subscription.

## goSAFE Program

*Download the App!*



<http://safety.yorku.ca/mobileapp/>

goSAFE is a shuttle service provided by York University, offered free to members of the York Community, to help students, staff and faculty transport safely at late hours (until 2:00 am) on and around the campus area.

Please visit their website (<http://gosafe.info.yorku.ca>) for the most up-to-date shuttle schedule.

York Student Safety Officers can also respond to requests to walk you from one place to another. To request someone to walk with you, please contact goSAFE through one of the following methods:

- By dialing 416-736-5454 (or extension 55454)
- By using any of the Blue Light Emergency Phones
- By Payphone on campus (no charge)
- By the goSAFE button on any campus Safety phone

## **Transit Peak Hours**

Since the construction on the University subway line began, congestion has definitely increased, but isn't insurmountable. The peak hours for usage of TTC routes in and out of York University are 8:15 am–9:45 am, and 4:00 pm–7:30 pm. Line ups for most routes are very long at these hours. It's always best to just budget for extra travel time, just in case. (Service on the new extension is planned to start at the end of 2017. You can find more information here – <http://www.ttc.ca/Spadina/index.jsp>)

Try using an independent transit app (e.g., Rocketman, Transit Now Toronto) to help anticipate bus arrivals, and/or follow @TTCNotices on Twitter for updates and service advisories.

## **Parking**

All community members and visitors are required to pay for parking while on campus. You may either purchase a parking permit or pay the daily fee at our visitor lots/garages. With approximately 9200 parking spaces, the Keele and Glendon campuses are comprised of 32 various lots/garages. They include permit only, visitor, and mixed usage lots. More information and parking rates can be found on their website - <http://www.yorku.ca/parking/>.

## **Carpooling**

Find a Carpool with the SmartCommute ride-matching System. Share the cost of parking and gas! This free ride-matching system helps York University staff and students find a carpool partner. After you register your information on the site, you will instantly be given a list of matches for people commuting from within your neighbourhood. More information - <http://smartcommute.ca/north-toronto-vaughan/>

## **Tait McKenzie Centre – Fitness & Recreation**

The Fitness Centre in the Tait McKenzie building is a fully staffed 11,000 square-foot facility with 57 cardio machines, 23 selectorized machines and a selection of free weights. For regular hours and additional information on the facilities, visit the Tait McKenzie Centre page – [www.yorkulions.ca](http://www.yorkulions.ca).

## **Graduate Student Association (GSA)**

The GSA is the representative student organization for the graduate population at York. The GSA has made low-cost extended health coverage available to all graduate students, as well as a number of grants and funds to which graduate students may apply. The GSA represents graduate students at Senate and numerous other Faculty of Graduate Studies committees. Please visit their website - <http://www.yugsa.ca/>

The GSA produces a handbook annually which will be available early in the fall term. The handbook contains a wealth of useful information regarding York and the surrounding area. Please visit the GSA Offices at Suite 325, Student Centre Complex.



## **York Sociology Graduate Association (YSGA)**

The York Sociology Graduate Association (YSGA) provides opportunities for graduate students in sociology to participate in program and departmental affairs. This is done by nominating and selecting student representatives to different departmental and program committees. The mandate of the YSGA is to encourage social and academic interaction between all sociology graduate students and the wider community. The YSGA cannot function without your active support. It is, after all, representing you and your concerns. We urge you to become actively involved in the undertakings of the YSGA: it is student run and is an important part of the program.

The YSGA is affiliated with the Graduate Students' Association, which receives a small portion of your student fees. Part of these fees are allocated to the YSGA and the monies are used to fund projects of benefit to sociology graduate students. To receive these fees, the YSGA must have representation on the Graduate Student Association (GSA). A listing of representatives can be found in the "Graduate Program Committees" section of the first part of this handbook.

## **CUPE 3903**

CUPE 3903 represents the contract faculty, teaching assistants, graduate assistants, and research assistants at York University. With almost 3,700 members, CUPE 3903 is the largest trade union on campus. Our local is a member of the Canadian Union of Public Employees (CUPE), Canada's largest union with over 628,000 members across the country. Their website can be found at <http://3903.cupe.ca/>

## Dining @ York U

<b>Establishment</b>	<b>Location</b>
<a href="#">Central Square Market</a>	Central Square
<a href="#">Pizza Pizza</a>	Central Square
<a href="#">Tim Hortons - CSQ</a>	Central Square
<a href="#">Starbucks</a>	Centre for Film & Theatre
<a href="#">Booster Juice</a>	Curtis Lecture Halls
<a href="#">POD Express</a>	Curtis Lecture Halls
<a href="#">Tim Hortons - DB</a>	Dahdaleh Building ( <i>formerly TEL</i> )
<a href="#">Country Style Kosher Coffee</a>	Founders College
<a href="#">Freshii</a>	Lassonde Building
<a href="#">Osgoode Bistro</a>	Osgoode Hall Law School
<a href="#">Schulich Executive Dining Room</a>	Schulich Building
<a href="#">Timothy's World Coffee</a>	Schulich Building
<a href="#">Tuchner's</a>	Schulich Building
<a href="#">Orange Snail</a>	Stong College
<a href="#">Stong Dining Hall</a>	Stong College, Complex 2
<a href="#">Tim Hortons - WSC</a>	William Small Centre
<a href="#">Absinthe Pub &amp; Coffee Shop</a>	Winters College
<a href="#">Winters Dining Hall</a>	Winters College

<b>Student Centre</b>	
<a href="#">Blumont Bistro</a>	<a href="#">Pagoda</a>
<a href="#">Gino's Pizza</a>	<a href="#">The Underground</a>
<a href="#">Islands</a>	<a href="#">Treats</a>
<a href="#">Jimmy the Greek</a>	<a href="#">Wendy's</a>
<a href="#">Mac's Sushi</a>	<a href="#">Yogen Fruz</a>

<b>York Lanes</b>	
<a href="#">Berries and Blooms</a>	<a href="#">Ooola Frozen Yogurt Bar</a>
<a href="#">Campus Bubble Tea</a>	<a href="#">Sakura Japanese Restaurant</a>
<a href="#">Cucinetta Italian Cafe</a>	<a href="#">Second Cup</a>
<a href="#">East Indian Flavour</a>	<a href="#">Shopsy's Sports Grill</a>
<a href="#">Falafel Hut Village</a>	<a href="#">Thai Express</a>
<a href="#">Hero Burger</a>	<a href="#">The Great Canadian Bagel</a>
<a href="#">La Prep</a>	<a href="#">z-teca Gourmet Burrito</a>
<a href="#">Popeye's Chicken and Biscuits</a>	<a href="#">TEL Café</a>

<b>Glendon Campus</b>	
<a href="#">Tim Hortons – Glendon</a>	Glendon Centre for Excellence
<a href="#">Café du Glendon</a>	York Hall
<a href="#">The Junction</a>	York Hall

## **Around York/Off Campus**

York's main campus covers the area from Steeles Avenue to Finch Avenue, and from Keele Street to Jane Street. The surrounding area is experiencing some commercial and residential growth. Some useful things in the immediate area are:

*Keele & Steeles* A liquor store, some restaurants, Staples, and a few restaurants - we highly recommend the Thai place!  
[https://www.tripadvisor.ca/Restaurant\\_Review-g562670-d1050708-Reviews-Thai\\_Bamboo-Concord\\_Vaughan\\_Ontario.html](https://www.tripadvisor.ca/Restaurant_Review-g562670-d1050708-Reviews-Thai_Bamboo-Concord_Vaughan_Ontario.html)

*Keele & York Blvd.* Some medical clinics, a large Tim Horton's, a few restaurants.

*Dufferin & Steeles* Three outdoor plazas with many stores and a large supermarket. A full listing can be found here - <http://www.trinity-group.com/property/riocan-marketplace/>

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# FORMS – examples

# Talking to Faculty about Committee Membership?

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## How to Meet Faculty

Sending an email to a person you've never met might seem awkward. Suggestions for how to make this easier include:

- If you have a principal supervisor or at least one committee member, discussing other possible committee members with them is an excellent starting place. You can enlist that person's help in contacting other faculty, or cc them on your efforts to contact others.
- Checking the Program's regularly-updated list of faculty members' availability for supervision to see who might genuinely be available to join a committee.
- Attending Monday Workshops or talks given by faculty members in order to meet more of them face-to-face. Joining a Program/Departmental committee can also give you more contacts.
- Finding out faculty members' office hours for undergraduate teaching, and dropping in to introduce yourself.
- Making it clear whether you are looking for a possible principal supervisor or a committee member, and whether it's for an RRP, a thesis, a comprehensive, or a dissertation.
- Including your *cv* and a short sample of written work, e.g., your most recent OGS proposal, as something the faculty member *might* like to have a look at to get a sense of your interests.
- Trying again if you don't receive a reply to an email. Mailboxes can get full; messages can unaccountably wind up in spam folders. Include in your 2<sup>nd</sup> message something like, "If I don't hear from you within x weeks, I'll assume you're not available to meet," so that you don't end up feeling stuck waiting.

## Possible Topics to Discuss

Asking questions early in the process helps to avoid big problems later on. When you meet with a potential supervisor or committee member for the first time, think about raising some of the questions below. What you ask will depend on what's most important to you and on what you already know about a person.

### *Committee Style and Expectations*

- What role do you see yourself playing as a supervisor/committee member? (e.g. academic sage, cheerleader, drill master, financial assistance provider via RA positions)
- Are you a 'hands on' or 'hands off' type of supervisor/committee member?
- How often should a committee and student meet? How should meeting times be used?
- Whose responsibility is it to coordinate and to set agendas for student/committee meetings?
- Who should be the first reader of written work: the supervisor or the whole committee?
- How should disagreements between committee members be resolved?
- How should disagreements between a student and committee members be resolved?
- What's your perspective on mentoring? What do you think it means to be a mentor?
- What would totally irritate you?

### *Contributing to Your Academic Progress*

- What theoretical perspectives do you generally use?
- What methodological approaches do you generally use?
- What kind of information about my work and me would it be helpful for you to see?
- Will you contact me regularly, or do you generally wait for students to contact you?
- How long does it usually take you to provide feedback on written work?
- Do you write detailed letters of reference for scholarships and job applications?
- How much advance notice do you need for writing reference letters?

### *Potential Conflicts*

- Which faculty members do you work well with?
- How do you feel about students working with different faculty members for each stage of the degree process, e.g., courses, comprehensives, the RRP, thesis, or dissertation?
- How long do you expect students will take to complete a M.A./Ph.D. degree?
- Will you work with students who plan on other timelines for their degree?
- How many Sociology M.A./Ph.D. students are you currently working with?
- What other time commitments do you currently have? How do you think those commitments will change over the next \_\_\_ months/years?
- Are you available to meet during Summer terms?
- Do you have a sabbatical or other commitment planned which will take you away from the university during the next \_\_\_ years?

## **Following Up**

At the end of the meeting:

- Make sure that the faculty member and you both know when the decision about committee membership will be made. In short, you should both know who will be contacting whom when with that decision.
- Send a follow-up email thanking the faculty member for *and summarizing* the meeting. This message can reiterate what the specifics are of the commitment being discussed – e.g., for PhD students, faculty members sometimes think they've been asked to sign on for one comp, whereas the student might in fact be looking for a supervisory committee for the dissertation.

When you have formed your committee, it's helpful to revisit these issues during committee meetings and to continue to send email summaries of what's been discussed for future reference.

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