

MA STUDENT HANDBOOK 2017-2018

**Graduate Program in Sociology
YORK UNIVERSITY**

August 25, 2017

Disclaimer: The dates, policies, regulations, procedures, and fees in this handbook are subject to change without prior notice. The information contained in this handbook was current at the time of printing; the Faculty of Graduate Studies and the Graduate Program Office are the Authoritative Bodies for the information contained in this handbook.

Table of Contents

| | |
|--|----|
| Graduate Program in Sociology | 4 |
| ➤ General Information – MA Degree | |
| ➤ Program Fields | |
| ➤ York Sociology Graduate Association (YSGA) Executive | |
| ➤ YSGA Reps on Other Committees etc. | |
| ➤ Who's Who of Incoming Students | |
| Academic Information – MA Degree | 17 |
| ➤ Duration | |
| ➤ Requirements | |
| ➤ Program Checklist | |
| ➤ Thesis Option | |
| ➤ Research Review Paper Option | |
| Academic Year | 24 |
| ➤ Important Dates | |
| ➤ GS/SOCI Lecture Schedule | |
| ➤ Workshop Schedule – Fall 2017 | |
| ➤ Room Information | |
| ➤ Registration & Enrolment | |
| Financial – This section covers financial matters not related to funding packages | 31 |
| ➤ Tuition & Fees | |
| ➤ Financial Accounts | |
| ➤ Direct Deposit | |
| ➤ Part-time Student Income | |
| ➤ Small Fee Bursaries | |
| ➤ Research Related Funding | |
| As a York Sociology Graduate Student | 33 |
| ➤ YU-Card | |
| ➤ Computer Labs | |
| ➤ Graduate Program Listservs | |
| ➤ Sociology Study Rooms/Student Mailboxes | |
| ➤ Library Information | |
| ➤ Other Archive & Library Information | |
| ➤ Some Independent Bookstores in Toronto | |
| ➤ Facilities & Resources | |
| ➤ Graduate Student Association (GSA) | |
| ➤ York Sociology Graduate Association (YSGA) | |
| ➤ CUPE 3903 | |
| ➤ Dining @ York U | |
| ➤ Around York/Off Campus | |

| | |
|---|----|
| Faculty of Graduate Studies | 42 |
| ➤ Contact Information | |
| Sociology Office | 43 |
| ➤ Contact Information | |
| Forms – examples | 44 |
| ➤ “Talking to Faculty about Committee Membership?” | |
| ➤ Supervisor & Supervisory Committee Approval Form | |
| ➤ Thesis Option Forms | |
| • Form TD1: Thesis/Dissertation Research Submission | |
| • Human Participants Research Protocol | |
| • Informed Consent Form – Instructions & Template | |
| • Form TD3: Informed Consent Checklist | |
| • Procedures for Scheduling a Thesis Defense | |
| • Recommendation for Oral Examination | |
| • Oral Examination Report | |
| ➤ RRP Option Forms | |
| • Approval of Research Review Paper Proposal | |
| • Procedures for Scheduling an RRP Defense | |
| • Examination of Research Review Paper | |
| ➤ Academic Year Forms | |
| • Academic Petition Form | |
| • Program Approval Form | |
| • Course Transaction Form | |
| • Program Withdrawal Form | |
| • Application to Enrol in a Reading Course | |

Map of Keele Campus

Graduate Program in Sociology

General Information – MA Degree

Welcome to **one of the largest graduate programs in sociology in the country**. You are joining one of the most dynamic centres of social theory and research in Canada. The Graduate Program in Sociology at York University has a well-established national and international reputation for critical scholarship, interdisciplinarity, and sociological theory.

York University supports a profusion of research centres and projects which draw faculty from multiple departments. The program boasts a large number of research chairs and directors in charge of these initiatives; this provides our students with a rich array of research opportunities. Graduate students participate in courses, workshops, and colloquia in other programs and draw on faculty from departments across the university for committee members. Ties across disciplines are, therefore, many and close.

The outstanding quality and diversity of our graduate students is one of our greatest strengths. Our students have been very successful in scholarship competitions and have won an impressive number of national and international awards for academic achievement. We also have a long tradition of combining scholarship with a commitment to social and economic justice. Our students are active participants in the political and cultural life of the campus and beyond. We look forward to the contribution you will make to the intellectual vitality of our community.

The Graduate Program in Sociology, which offers both MA and PhD degrees, is primarily designed for students interested in pursuing academic and research careers. The curriculum is intended to develop both disciplinary depth and interdisciplinary breadth.

Students are given ample opportunity to specialize but the program believes that specialization should also be accompanied by a thorough grounding in classical and contemporary theories and proficiency in a variety of research methods.

The MA program, offered on a full- and part-time basis, is a research degree that emphasizes the attainment of a basic capacity for critical research, analysis, and academic writing. Graduates are capable of taking up social science research in both public and private sector positions or of gaining admission to the best professional and doctoral programs in Canada and abroad.

Program Fields

Research and teaching are organized around five broad fields of strength: Critical Social Theory; Culture and Identities; Global Sociology; Nature/Society/Culture; Processes, Practices and Power. They reflect the increasing diversity of sociology, the boundaries of which overlap with many other contemporary intellectual endeavours. The fields, described below, are synergistic with linkages to Organized Research Units ([ORU's](#)) and area studies that are designed to enhance collaborative work and intellectual exchange.

Critical Social Theory

The Graduate Program in Sociology is widely recognized for providing rigorous and diverse training in classical and contemporary theory, as well as for sustaining innovative research from a variety of theoretical paradigms. Our program's distinctiveness stems from its long-standing commitment to critical and interpretive approaches. Rooted as they are in the classics, these approaches also include more recent developments in Marxism, phenomenology and hermeneutics, German and French strands of critical theory, feminist theory, critical race theory, post-colonialism, and post-structuralism. These diverse perspectives share a commitment to interpreting the meaning of social action, questioning the taken-for-granted character of everyday life and that of the existing social order. They likewise, pay attention to various forms of power in society.

Culture and Identities

This field unites the program's traditional strengths in interactionist, phenomenological, and social-psychological approaches to cultural processes and the self with pioneering work in cultural studies on the representation, proliferation and politicization of identities grounded in newer paradigms (postcolonialism, poststructuralism, queer and diaspora studies, etc.).

Fields of inquiry range from studies of the family, households and intimate relationships to patterns of socialization, and the role of religion in social life. The construction of identity through bodies, sexualities, gender, ethnicities, racialization, migration, citizenship, cities, space and place, as well as modes of governmentality are, likewise, a central concern. These various interests are linked through their commitment to a specifically sociological focus on cultural processes, the relations of power, and the sites of socio-political struggle shaping these processes. Methodological strategies include the use of historical, cross-cultural, survey, interpretive, textual, and ethnographic research.

Global Sociology

This field combines the program's longstanding interest in area studies, comparative sociology, critical development studies, and refugee and immigration studies with emerging work in global approaches to citizenship studies, transnational social and cultural formations, and the cultural politics of environment. Researchers address the interactions among the local, national, and global dimensions of social and cultural life.

The program has a strong institutional history in the study of four regions: Latin America and the Caribbean, South and South-East Asia, North America, and the Middle East. Substantive research has dealt with topics such as: diasporas, displacement and exile;

social movements; genealogies of development; identities and space; networks; state policies and responses to migration; genealogies of citizenship beyond the nation-state; the constitution of public spaces through new communications technologies; global environmental issues; the roles of women in migrant communities; the political economy of health; and the character of urban cultures and economies in world cities.

Nature/Society/Culture

This field regroups teaching and research in a number of established and emerging areas of interest: environmental sociology, the sociology of the body, governmentality approaches to health, and critical studies of science and technology. Work in these fields underlines the indelibly socio-cultural character of naturalized categories and practices, such as the body, sexuality, the life course, health and illness, and techno-science. Attention is focused on the ways in which these categories and practices intersect with various relations of power in society (gender, sexuality, class, race and ethnicity), as well as how more democratic processes of public participation can be fostered. The aim is to explore the boundaries between the natural, social, and the cultural realm, as they have been conventionally constituted in the human sciences. A principal concern is the causes and consequences of environmental degradation. The focus is on environmentalism, violence, and displacement; the intersection of the urban and nature; and the impact of techno-scientific developments upon social life.

Processes, Practices and Power

This field integrates teaching and research on social processes, institutional practices, and power and inequality. Members of the program study the forms, practices, and textures of institutional life, including how they are generated and reproduced, where and by whom, their effects, particularly in terms of social and moral regulation, and forms and means of resistance and change from both a contemporary and historical perspective. These topics are taken up in both Canadian and international contexts, especially in relation to the workings of race and racialization, ethnicity, gender, sexuality, and class. Areas of concentration within the field include: Work and Labour; Health Studies; Social Regulation; Law and Crime; and the Sociology of Education.

Current research deals with the links between class, education, and social mobility; social movements acting within civil society; governmental discourses and mechanisms; transnational organized crime and corruption; violence, abuse and conflict resolution; narrative forms of popular trials; comparative studies on the restructuring of global capitalism and labour relations; the gendered, racialized, and class-based character of health systems; structural sources of racism, capitalism, and patriarchy; the development and influence of intellectual, economic, and political elites; and varieties of social histories.

York Sociology Graduate Association (YSGA) Executive

The York Sociology Graduate Association (YSGA) provides opportunities for graduate students in sociology to participate in program and departmental affairs. This is done by nominating and selecting student representatives to different departmental and program committees. The mandate of the YSGA is to encourage social and academic interaction between all sociology graduate students and the wider community. The YSGA cannot function without your active support. It is, after all, representing you and your concerns. We urge you to become actively involved in the undertakings of the YSGA: it is student run and is an important part of the program.

The YSGA is affiliated with the Graduate Students' Association, which receives a small portion of your student fees; in turn, part of these fees are allocated to the YSGA and the monies are used to fund projects of benefit to sociology graduate students. To receive these fees, the YSGA must have representation on the Graduate Student Association (GSA).

YSGA EXECUTIVE

Chair – presides over the association; calls meetings of the executive.

Jana Borrás

Treasurer – in charge of receipt, care and disbursement of funds.

VACANT

Secretary – in charge of the records, correspondence, minutes of meetings.

Emma Lindala

Social Coordinator – coordinates and oversees the social events of the YSGA

Janice Phonepraseuth

Whip – ensures that all members of the YSGA executive attend meetings and vote.

Xylia Fraser

Graduate Student Association (GSA)

The GSA Council is composed of student representatives from each graduate program, members of the GSA executive, two graduate student senators and one graduate student governor; Council is the highest decision making body of the GSA.

Student Representatives (2) – Anna Rachel (Lippman) & Hena Mehta

Faculty of Graduate Studies Council Representatives

FGS Council representatives will help coordinate planning across Graduate Studies and help enact procedures, regulations and policies which are necessary to conduct the affairs of the Faculty.

Student Representative (1) – Ghazal Haidary

YSGA Representatives on other Committees etc.

CUPE Stewards

Stewards represent members of CUPE in order to protect the rights of the membership as per the collective agreement.

Student Representatives (3) – Gizem Cakmak, Devin Clancy, Adam King

ADMISSIONS COMMITTEE (Graduate Program in Sociology)

The Admissions Committee is responsible for the review of applications for admission, and for ensuring "truth in advertising" by annually reviewing and revising materials describing the program.

Faculty Members

Harris Ali
Amber Gazso
Ann Kim
Chris Kyriakides
Hyun Ok Park

Student Representatives (4 Doctoral)

Gizem Cakmak
Leigha Comer
Kelsey Ioannoni
Kaitlin Peters

CURRICULUM COMMITTEE (Graduate Program in Sociology)

This committee is charged with preparing each year, a course plan for the following year and a provisional plan for two years ahead, taking into account the annual report and the current two-year plan prepared by the Executive Committee.

Faculty Members

Harris Ali
Sylvia Bawa
Luin Goldring
Michael Ornstein

Student Representatives (3)

Josh Armstrong
Rhonda George
Gokboru Tanyildiz

EXECUTIVE COMMITTEE (Graduate Program in Sociology)

This committee advises the Director on administering the program. Responsibilities include: preparing an annual report or revisions to it, covering major goals for periods between external appraisals of the program, and preparing a two-year plan with respect to admissions targets, curriculum objectives, appointments priorities and other related matters.

Faculty Members

Harris Ali
Carl James
Eric Mykhalovskiy
Joanna Robinson
Glenn Stalker
Lesley Wood

Student Representatives (2)

Alina Budhwani
Stefan Treffers

RESEARCH AWARDS & APPEALS COMMITTEE (Graduate Program in Sociology)

The work of the Research Awards and Appeals Committee is generally concentrated over a couple of months in October and November and when OGS and SSHRC applications are ranked. This Committee would also be responsible for examining any appeals regarding grades, and other matters. ***No Student Representatives Required.***

Faculty Members – Harris Ali, Pat Armstrong, Margaret Beare, Rina Cohen, Deborah Davidson

APPOINTMENTS COMMITTEE (Undergraduate Sociology Program)

This committee recommends to the Chair of the Department, the appointment of all full-time and contractually limited faculty.

Student Representatives (2) – Kelsey Ioannoni & Gokboru Tanyildiz

EXECUTIVE COMMITTEE (Undergraduate Sociology Program)

This committee acts as an advisory body to the Chair on matters of the Department.

Student Representative (1) – Azar Masoumi

PROGRAM COMMITTEE (Undergraduate Sociology Program)

This is an advisory group to the Undergraduate Program Director.

Student Representative (1) – Josh Armstrong

RESEARCH COMMITTEE (Undergraduate Sociology Program)

This committee helps promote faculty research as well as plans and organizes the Department's colloquia and visiting speakers.

Student Representatives (2) – Sonia D'Angelo & Rana Sukarieh

TENURE & PROMOTION COMMITTEE (Undergraduate Sociology Program)

This committee reviews and makes recommendation on applications for tenure and promotion.

Student Representatives (2) – Sonia D'Angelo & Sarah Marshall

Who's Who of Incoming Students – 2017

Graduate Program in Sociology | York University

Ethan Angi



My name is Ethan Angi. I am a 32 year old new PhD student from Oro, Ontario (just north of Barrie). I currently live in Orillia and will be commuting to the Keele Campus in the fall, so if there are any fellow commuters please don't hesitate to contact me.

I went to Laurentian for both my BA and MA and am excited to be involved with a department that is over 10 times the size of my former university. I work for Telus in my spare time and my wife is a child therapist in Barrie.

My favourite theorists include Adorno, Horkheimer, Marcuse, and Marx. My research interests involve virtual worlds and pseudo-communities, specifically the mass migration from the corporeal to the virtual, why we play video games, and creating and understanding of the role that they play in 21st century North American society. My goal is to create a manual for therapists and counsellors in various mental health agencies to help workers and parents understand the role that video games play in the lives of North American children and adolescents.

I am excited to start school again in the fall and know nobody there, so I am excited for this new experience and to make new friends.

Joshua Armstrong



My name is Joshua Armstrong and I am an incoming PhD student. I have moved to Toronto from Victoria (where I completed my MA). Broadly, my research interests sit at the intersection of sexualities, social movements, new media, and research methodologies. My most recent work was focused on the 'straight pride' movement. More specifically, I followed the emergence of #HeterosexualPrideDay on Twitter. For my dissertation research I plan on looking at how transnational actors use new media to support local queer activists and the implications of this support.

Ramanpreet Bahra



Hi there! My name is Ramanpreet Bahra. I have done my Bachelor of Arts and Master of Arts in Sociology from Wilfrid Laurier University. I am excited to be joining York's Sociology department as a PhD student. My current research explores biopolitics and the notion of the body within the realm of the affective, specifically in relation to embodiments that do not fit the restrictive grid of humanism. Majority of my work has been working towards interrogating the role biopolitics plays in constructing the racialized, disabled and fat body as non-human within a Foucauldian lens and Agamben's framework on bare life. Additionally, I have been working towards offering an alternative view of life through the affirmative politics of New Materialism and Affect Studies.

Jana Borrás



As a Master's student, York University offers me an excellent environment to thrive as a young scholar with its history of commitment to social justice and academic excellence. I am very excited to pursue my PhD studies here and begin a new chapter in this academic journey. My passion, research interest, and unique sociological perspective is shaped by my personal experiences as a young Filipino migrant. Hence, my research interest lies on immigration, particularly on (non)citizenship, precarious legal status, and precarious work. I am thankful to be part of the vibrant Sociology Department for it will allow me to further explore my potential as an academic, a researcher, and a social justice advocate.

Trevor Breuls



I received a diploma in Police Foundations (with honours) from Seneca College, and graduated Cum Laude from York University with a Specialized Honours degree in Sociology. Within the latter degree, my research primarily focused on critically analyzing the "Protection of Communities and Exploited Persons Act" through the lens of contemporary feminist debates, with specific regard to the current and prevalent ideologies of prohibition and decriminalization of sex work. Additionally, I endeavoured to compare and contrast these contemporary points of view to various historical attitudes and legal regimes which were previously used to address sex work in Canada. I hope to continue this research throughout the completion of my Master's thesis. In addition to Canadian sexual regulation, my research interests also include other forms of consent crime, the prison industrial complex, Canadian charter law and socio-legal history. I also like to cook, read, and make craft cocktails from time to time.

Alina Budhwani



Hey there! My name's Alina and I am an incoming student from Brock University's Sociology program. I also have a minor in psychology and my sociological studies concentrated in critical criminology. As such, I have a heightened interest in all things crime and society. I am also an animal lover, so I also have an interest in the treatment and welfare of animals in society, especially that of companion animals. Finally, I love statistics! While math was not a friend of mine in high school, I have developed a keen interest in everything that can be neatly tracked on a graph or chart or timeline of some sort. I am very excited to be part of the sociology program at York, and look forward to meeting all of you.

Leane Capitano



Giovanni Carranza-Hernandez



My name is Giovanni Carranza and I am a trained social worker who completed my Bachelor of Arts and Bachelor of Social Work at McMaster University. Afterwards I completed my Master of Social Work at Ryerson University. For the past five years I have practiced as a child protection worker specializing in domestic violence and have facilitated a weekly men's anti-violence group in the Hamilton area for the past five years. These work experiences have ignited a passion in researching the intersection of colonialism, masculinity, race and the education system that I look forward to exploring at York University. I look forward to moving to Toronto and beginning my PhD journey.

Carlo Charles



I am Carlo Handy CHARLES, MA candidate in Sociology at York University. My educational background includes a double BA in Sociology and Psychology, and the first-year of an MA degree in Sociology at Université Lumière Lyon 2 in France. Also, I am trained as Teacher of French as a Second Language.

My current MA research interests lie in the areas of transnational migration and diaspora, ethnicity and race relations, postcolonial theory, and critical social theory. In my MA research I plan to investigate the effects of racial hierarchies and/or limited economic opportunities on Haitian transmigrants' identities and on their incorporation in Canada and the United States in the context of global neoliberal economic restructuring. I would also examine the Canadian and American national integration policies such as multiculturalism, inter-culturalism and assimilation.

Hyung Rae Cho



Hello, my name is Hyung Rae Cho. I am also known as Brian Cho by my friends in Canada. I am originally from South Korea and have lived in the city of Toronto for the past 4 years. I completed my undergraduate studies in sociology and philosophy at the University of Toronto. As my undergraduate majors indicate, I am mainly interested in social philosophy or social theory. Specifically, I am interested in German critical tradition of social theories from German Idealism of Hegel and historical materialism of Marx and Engels to the discourse theory of Habermas who envisions democratic emancipation through the actualization of communicative rationality that is built into the structure of non-coercive rational communication and democratic deliberation of vigilant people. Recently, I have been paying attention to sociological literature on politics in the age of global risks such as climate change, financial crisis, possibility of nuclear war, global terrorism, and etc. In the context of nationalistic responses to global risks exemplified by Brexit and America's willingness to withdraw from transnational agreements, on the one hand, and the cosmopolitan commitment to keeping transnational organizations solid in counter-acting on global risks, on the other hand, I would like to explore how media's social construction of global risks have shaped people's political response to the challenges of global risks in the modern age of uncertainty.

Nicole Dietrich



Xylia Fraser



Originally from Atlantic Canada, I hold a BA in Psychology from St. Mary's University and a BA (Honours) in Sociology from Memorial University of Newfoundland. I am a member of the Society for the Study of Symbolic Interaction (SSSI), the Society for the Study of Social Problems (SSSP – Conflict, Social Action, and Change and Social Problems Theory divisions), and the Canadian Sociological Association (CSA).

My research interests include ideology, diffusion processes, social movements, the social construction of culture, and how capitalism shapes everyday life.

Ghazal Haidary



I am a graduate of the undergraduate sociology program at York and have been heavily involved with the Sociology Undergraduate Student Association. I also have an interest in policy and government and did my minor in public policy and administration. My overall research interests are based in qualitative research and symbolic interactionism. For my final year of undergrad, I focused heavily on ethnographic research methods and generic social processes. Specifically for my MA, I am interested in studying women empowerment, culture essentialism, refugees in Canada and social policy. I have quite a bit of experience doing primary research, specifically with qualitative methods. I am looking to broaden my knowledge and skills during my MA and to get more familiar with quantitative research and analysis.

Sharon Henry



Sharon Henry graduated with an MA in Critical Disability Studies at York University, 2017. She completed her BA, a Double Major with Honours in Law & Society and Women's Studies, also at York University in 2014. Sharon also holds a diploma in Paralegal Education and a certificate in Immigration Consultant, from Humber College, 2011.

Sharon presented at the International Pacific Rim Conference in Honolulu, Hawaii at the Convention Center in May 2015. The theme for the conference was "International Week on Disability and Diversity". Her presentation was entitled: Male Violence Against Physically Disabled Women: The North American Context. Sharon's current research interests are focused around looking at the complex relationships between racialized women with disabilities and their healthcare practitioners; documenting these women's personal experiences and narratives. While this is her current research focus, she is open to other research possibilities that may present themselves while interacting with peers and professors.

Kayla Jeffrey



I am a graduate from the University of Toronto, completing my BA in International Development Studies and Sociology. My research interests focus on culture and its impact on development. After living most of my life in Guyana which is considered a developing country, I have always had a passion for researching ways to enhance positive development. York is a great school and I am excited to start my journey here!

Catherine-Laure Juste



Hello everyone! My name is Catherine-Laure Juste, and I am finishing/just finished (fingers crossed) my Masters in Gender, Feminist and Women's Studies at York University. I am originally from The Beautiful Province, but I moved to Toronto last year to pursue my academic endeavours. My background is in international development, where I developed a keen interest in economic development and women. My research interests are global sex tourism, sex work, and racialized women. Broadly-speaking, I am interested in how sex workers deal with their

sexuality, subjectivities, affect and bodies in their line of work.

When I am not thinking of the complexities of empowerment, exploitation and aesthetics and profitability, I enjoy listening to music, journaling and discovering new places in Toronto. Looking forward to meeting all of you!

Jenna Lavery



I was born and raised in Calgary but am very excited to make the move to Toronto. I am extremely excited to get back into the academic world at York. My main research interests are related to health and illness, specifically the lives and experiences of those that have experienced cancer. I primarily focus on the experiences of people diagnosed and treated during adolescence. I am also interested in research related to sex and gender, families, and religion. I tend to gravitate to qualitative research methods but I also enjoy quantitative analysis.

Emma Lindala



My name is Emma Lindala. I was born and raised in Halifax, Nova Scotia where I studied Sociology at Saint Mary's University.

A few of my interests include yoga and hiking. I recently took a pottery class which I thoroughly enjoyed. I look forward to meeting other students at York University.

Sarah Marshall



I went to York University for my BA (Social Science) and Ryerson University for my MA (Immigration and Settlement Studies). My research interests center around citizenship and nationalism; postcolonialism; diaspora; and transnational migration and identity studies. My current research has focused on exploring subjectivity and identity in politics; specifically the complex intersections of gender, class, race and sexuality in political representation and participation.

Hena Mehta





I am interested in examining how second-generation migrants find spaces for queer world-making within the university campus. The university provides spaces for queer deviation from the intergenerational flow of cultural traditions in the diaspora. Key research questions include: how does discipline work within diasporic and ethnic communities through intergenerational relations? How does the university campus foster the development of critical thinking skills for second generation migrants, which assist them in making decisions regarding queer deviation from cultural norms? My research areas include queer studies, critical race theory, immigration, and diaspora studies.

Janice Phonepraseuth



Hi everyone! My name is Janice and I am a first year PhD student continuing on from the Masters Sociology program at York. I graduated from McMaster University with a BA in Combined Honours English and Sociology. My research interests include race and racialization, identity formation, education, and social inequality. I hope this opportunity will broaden my research interests and I am looking forward to meeting my new colleagues!

Anna Rachel (Lippman)



Though American by birth, Anna is happy to call Canada her home for the past eight years. She's been in Toronto for a year after British Columbia, and loves it! Anna's professional background is in community services, primarily working with at-risk and high-risk youth. Anna is excited to be pursuing an MA in Sociology at York University. Her research will focus on how marginalized youth create resistance identities through hip-hop culture, and the implications this may have for social movements. Anna is a spoken word poet and lover of all things hip hop, especially rap music. Her sociology heroes are bell hooks and Tricia Rose. She's very excited to be attending York and studying her passion.

Melissa Simone





Kathryn Wells comes to York University from Alberta in pursuit of a Masters in Sociology with a focus on environmental justice, ecological feminism and sociology of disasters. She has experience in the field of emergency management and disaster research, working within the electrical distribution sector, as well, for the Centre for Community Disaster Research.

Kathryn's interests lie within the intersection of social inequalities, environmental degradation and human displacement. By combining these interests she is looking to advance her knowledge and contribute to the expanding literature in disaster sociology. Kathryn is looking forward to the deeper learning that comes with higher education and sharing that with her fellows. Her purpose is to foster a life of honesty, integrity and kindness within all aspects of life.

Duration

Officially the MA program is a one-year program. However, students have up to four years to complete all requirements for the MA degree. Students are allowed a maximum of 1 year, or 3 terms of full-time study at the MA level, after which they must register part-time. During this period, continuous registration must be maintained. The time limit is the same whether one is registered full- or part-time. The time for completion will be shorter for students who are able to study throughout the summer, and who choose a clear and viable topic early.

Students who begin the program on a full-time basis, must register part-time if a second, third or fourth year of study is required. Petitions to remain full-time will only be granted if the student has extenuating circumstances. Petition forms are available online on the Faculty of Graduate Studies website.

Requirements

We offer two options leading to the MA degree: the Thesis option and the Research Review Paper option. The Thesis option involves twelve course credits and a research-based Thesis. Students choosing the Research Review Paper (RRP) option are required to complete eighteen course credits and write a major paper based on a critical review of a body of literature. All students are required to participate in a minimum of twelve weekly workshops.

Program Checklist

| MA Degree | Thesis Option | RRP Option |
|------------------------------------|--|---|
| Course Requirements | Two full courses [12 course credits] | Three full courses [18 course credits] |
| <i>Required course:</i> | • GS/SOCI 5901 3.0 - Key Debates in Sociological Theory | |
| <i>Required course:</i> | • Minimum one half course in Sociological Methods | |
| <i>Elective course(s):</i> | • One full course or equivalent | • Two full courses or equivalent |
| Workshop Requirement | • 12 workshops | |
| Supervisor | • In place by end of first term of study | |
| Supervisory Committee | • In place by beginning of second term of study | |
| Proposal | To be submitted to the Program Office at least <u>three months before</u> the Thesis Defense: | To be submitted to the Program Office at least <u>three months before</u> the Oral Defense: |
| | • Thesis Proposal | • RRP Proposal |
| | • Signed Proposal Approval Form | • Signed Proposal Approval Form |
| <i>If using Human Participants</i> | • Signed copies of the Human Participants Research Forms • TCPS Tutorial Certificate • Copy of Informed Consent Document | N/A |
| Defense | To be submitted to the Program Office at least <u>four weeks (20 business days) prior</u> to the Oral Exam Date: | To be submitted to the Program Office <u>after</u> the RRP Oral Defense: |
| | • 1 Hard copy of Thesis | • One copy of RRP |
| | • 1 .pdf file of Thesis | • Signed Oral Exam Approval Form |
| | • All related paperwork | |

Thesis Option

Students are expected to carry out the original research project planned in their proposal and report the results in appropriate Thesis format. The Thesis should demonstrate originality and understanding of the topic. Theses are typically 120 to 150 pages long, plus references.

If you are using human participants, attention should be paid to the Senate Policy for the Ethics Review Process for Research Involving Human Participants. This policy states that all university-based research involving human participants, whether funded or non-funded, faculty or student, scholarly, commercial or consultative, is subject to the ethics review process. Students should, therefore, familiarize themselves with (i) the Senate Policy for the Ethics Review Process for Research Involving Human Participants and (ii) the SSHRC/NSERC/CIHR Tri-Council Policy Statement Ethical Conduct for Research Involving Humans. Information about these policies can be found on the Faculty of Graduate Studies website; link at the end of this section.

The following requirements must be met to satisfy the Thesis Option:

Course Requirements

Completion of two full courses (twelve course credits) or the equivalent, including SOCI 5901 3.0 (Key Debates in Sociological Theory) and a 3.0 credit course in Sociological Methods.

The Workshop Requirement

The Program organizes weekly three-hour workshops in the Fall and Winter terms for graduate students. The workshops take place on Mondays, 11:30 am – 2:30 pm in the Sociology Common Room (2101 Vari Hall). The purpose of the series is to provide students with an orientation to Sociology, particularly focusing on the way the discipline is conceptualized and practiced in our program and in the field. A range of intellectual and professional sessions are offered over the course of the year. While some sessions are specifically designed for MA students and others for PhD students, workshops have the same objectives for all students: to showcase faculty and student research, to provide a forum for intellectual exchange, to promote a strong sense of collegiality and engender a sense of community among members of the program.

Attendance is required at a minimum of twelve 3-hour weekly workshop sessions. Ideally, this requirement should be met within the first year of study since it is structured to help students move through the program. While this is the formal requirement, students are encouraged to attend all research-related workshops offered by the program.

Supervisory Committee

At the core of a student's program is the formation of a two-person graduate faculty Supervisory Committee. This committee is a way to establish and maintain close contact with faculty members who share similar orientation and interests. While the committee is particularly important when working on the Thesis, if it is in place early enough, the members can also act as academic advisors. Within the general parameters of program requirements, the Supervisory Committee is largely responsible for advising students on a course of study appropriate to their interests, assessing their work and progress, and for professional mentoring.

The specific composition of the Supervisory Committee is in the student's own hands, subject to the Director's approval and general Faculty of Graduate Studies regulations which specify the categories of membership which must be filled. Briefly stated:

MA Supervisory Committees MUST consist of a minimum of two members from the Faculty of Graduate Studies, one of whom must be from Sociology and will serve as the principal Supervisor. In exceptional circumstances, one additional member, who does not have an appointment to the Faculty of Graduate Studies MAY be included, but this requires prior approval by the Dean.

Faculty of Graduate Studies regulations state that MA students must have a supervisor in place by the end of their first term of study, and a supervisory committee in place no later than their second term of study. Students who do not meet this deadline will be unable to register unless the supervisor and/or supervisory committee has been approved.

Students must fill in the Faculty of Graduate Studies Supervisory Committee Approval Form – <http://gradstudies.yorku.ca/files/2014/06/supervisor-committee-approval.pdf> – and submit it to the Program Office in order for their supervisor and committee to be formally approved.

The York Sociology Graduate Association, with help from the program members, has developed some guidelines to assist you in both choosing and meeting potential committee members – found at the back of this handbook.

Thesis Proposal

The Thesis proposal must be approved by the Supervisory Committee, and the Faculty of Graduate Studies. At least three months before the Thesis defense one copy of the proposal, a signed proposal approval form, signed copies of the human participants research forms, a TCPS tutorial certificate and a copy of the informed consent document (<http://gradstudies.yorku.ca/current-students/thesis-dissertation/research-ethics/>), must be sent to the Program Office to be forwarded to the Faculty of Graduate Studies for approval. Thesis proposals must be approved by Faculty of Graduate Studies at least 3 months prior to the thesis defense.

Research Project and Thesis

Carry out a research project and report the results in appropriate Thesis format. The Thesis should demonstrate originality and understanding of the topic.

Thesis Defense

Students must pass an oral examination on the subject of the Thesis and related questions. When the Thesis is judged examinable by the Supervisory Committee, an Examining Committee is appointed. It consists of the following:

1. Two graduate faculty members chosen from the Program and/or Supervisory Committee, at least one of whom must be from the Supervisory Committee;
2. One graduate faculty member at arm's length from the Thesis, and normally from outside the Program

Note that the composition of the Examining Committee varies from that of the Supervisory Committee.

At least 20 business days prior to the oral exam date, all paperwork for the defense, as well as one hard copy of the Thesis and one (.pdf) file of the Thesis must be submitted to the Program Office. The paperwork will include the names of all Examining Committee members as well as the confirmed date of the defense. Please see the Program's "Procedures for Scheduling a Thesis Defense" at the back of this handbook. Forms for the Thesis defense can be found at <http://gradstudies.yorku.ca/current-students/thesis-dissertation/forms/>.

There are important deadlines to be observed if you intend to graduate in June or October. Please consult the Convocation Office website in good time – <http://www.yorku.ca/mygrad/>. THESE DEADLINES WILL NOT BE WAIVED.

Theses written by former students may be consulted, but not removed, from the Common Room (2101 Vari Hall). Thesis proposals may be consulted, but not removed, from 2077 Vari Hall.

Research Review Paper Option

The Research Review Paper is an in-depth critical analysis and synthesis of sociological research literature, focused on developing an answer to a question that the proposal poses. This paper should be roughly 40-50 pages in length and demonstrate independent work. (Note: it is not meant as a 'mini-thesis' and, therefore, it will not involve a research design or collection of primary data.) It should normally take the equivalent of three months of full-time work to write.

The following requirements must be met to satisfy the MA Research Review Paper option:

Course Requirements

Completion of three full courses (eighteen course credits) or the equivalent, including SOCI 5901 3.0 (Key Debates in Sociological Theory) and a 3.0 credit course in Sociological Methods.

The Workshop Requirement

The Program organizes weekly three-hour workshops in the Fall and Winter terms for graduate students. The workshops take place on Mondays, 11:30 am – 2:30 pm in the Sociology Common Room (2101 Vari Hall). The purpose of the series is to provide students with an orientation to Sociology, particularly focusing on the way the discipline is conceptualized and practiced in our program and in the field. A range of intellectual and professional sessions are offered over the course of the year. While some sessions are specifically designed for MA students and others for PhD students, workshops have the same objectives for all students: to showcase faculty and student research, to provide a forum for intellectual exchange, to promote a strong sense of collegiality and engender a sense of community among members of the program. Attendance is required at a minimum of twelve 3-hour weekly workshop sessions. Ideally, this requirement should be met within the first year of study since it is structured to help students move through the program. While this is the formal requirement, students are encouraged to attend all research-related workshops offered by the program.

Supervisory Committee

At the core of a student's program is the formation of a two-person graduate faculty Supervisory Committee. This committee is a way to establish and maintain close contact with faculty members who share similar orientation and interests. While the committee is particularly important when working on the Thesis, if it is in place early enough, the members can also act as academic advisors. Within the general parameters of program requirements, the Supervisory Committee is largely responsible for advising students on a course of study appropriate to their interests, assessing their work and progress, and for professional mentoring.

The specific composition of the Supervisory Committee is in the student's own hands, subject to the Director's approval and general Faculty of Graduate Studies regulations which specify the categories of membership which must be filled. Briefly stated:

MA Supervisory Committees MUST consist of a minimum of two members from the Faculty of Graduate Studies, one of whom must be from Sociology and will serve as the principal Supervisor. In exceptional

circumstances, one additional member, who does not have an appointment to the Faculty of Graduate Studies MAY be included, but this requires prior approval by the Dean.

Faculty of Graduate Studies regulations state that MA students must have a supervisor in place by the end of their first term of study, and a supervisory committee in place no later than their second term of study. Students who do not meet this deadline will be unable to register unless the supervisor and/or supervisory committee has been approved. Students must fill in the Faculty of Graduate Studies Supervisory Committee Approval Form (<http://gradstudies.yorku.ca/current-students/thesis-dissertation/forms/>) and submit it to the Program Office to in order for their supervisor and committee to be formally approved.

The York Sociology Graduate Association, with help from the program members, has developed some guidelines to assist you in both choosing and meeting potential committee members – found at the back of this handbook.

Research Review Paper Proposal

The Research Review Paper proposal must be approved by the Supervisory Committee. At least three months before the RRP defense, one copy of the proposal, and a signed Proposal Approval Form, must be submitted to the Program Office for approval. RRP proposals must be approved by your committee members at least 3 months prior to the RRP defense.

Proposal Approval Form – <http://sociology.gradstudies.yorku.ca/files/2013/11/RRP-proposal-approval-form-2016.pdf>

Research Review Paper

The paper should be roughly 40-50 pages in length and demonstrate independent work. It should normally take the equivalent of three months full-time work to write.

Oral Examination

This is likely to be less formal than a Thesis Oral, since it involves only the members of the Supervisory Committee and the student. The Committee may waive the oral examination, however this should only be done under exceptional circumstances. Once the Research Review Paper and oral exam have been approved by the Supervisory Committee, the student must submit a signed Oral Exam Approval Form (http://sociology.gradstudies.yorku.ca/files/2013/11/RRP-examinationapproval-form_2016.pdf) and a copy of the Research Review Paper to the Program Office.

Please see the program instructions on how to schedule a Research Review Paper defense at the back of this handbook.

There are important deadlines to be observed if you intend to graduate in June or October. Please consult the Convocation Office in good time (<http://www.yorku.ca/mygrad/>): THESE DEADLINES WILL NOT BE WAIVED.

Research Review Paper proposals may be consulted, but not removed, from 2077 Vari Hall.

Important Dates

Please consult the FGS website regularly for the most current information - <http://gradstudies.yorku.ca/current-students/student-status/important-dates/>

| FALL 2017 SESSION | |
|---|--|
| SEPTEMBER 2017 | |
| 4 | <i>Labour Day — University closed</i> |
| 5 | Mandatory Program Orientation - 11:00 am - 2:00 pm "Meet & Greet" - 2:00 pm - 4:00 pm |
| 7 | Fall Session classes begin – Fall [FA17] term and Fall/Winter [FW1718] term |
| 20 | Last day to add course without permission of instructor – FA17 and FW1718 term courses |
| OCTOBER 2017 | |
| 4 | Last day to add course with permission of instructor for FA17 term courses. Form required – http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf |
| 9 | <i>Thanksgiving — University closed</i> |
| 18 | Last day to add course with permission of instructor for FW1718 term courses. Form required – http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf |
| 23 | Online registration for FA17 term ends |
| 26–29 | Fall Reading Days – no classes – University open |
| NOVEMBER 2017 | |
| 1 | Deadline for submission of Research Proposals for Ethics approval (to begin January 2018) to their Program Office |
| 10 | Last day to drop course without receiving a grade for FA17 term courses. Form required – http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf |
| 15 | Academic Petition for WI18 due to Program Office [leave of absence, change of status, extension of time, etc.] Form – http://gradstudies.yorku.ca/files/2014/06/academic-petition.pdf |
| 30 | Program withdrawal for failure to maintain continuous registration – FA17 term |
| DECEMBER 2017 | |
| 1 | Deadline to submit WI18 Reading Course Application Form – http://sociology.gradstudies.yorku.ca/files/2013/11/reading-course-form_2016.pdf |
| 4 | Fall Session classes end |
| 5 | Fall Study Day – no classes – University open |
| 15 | REGISTRATION DEADLINE FOR WINTER 2018 (WI18) - \$200 late fee applies after this date |
| 16 | \$200 late fee applied on Winter (WI18) registration |
| <i>December 23/17 – January 2/2018 inclusive Winter Break — University closed</i> | |

WINTER 2018 SESSION

| JANUARY 2018 | |
|----------------------|---|
| 4 | Winter Session classes begin |
| 17 | Last day to add course without permission of instructor – WI18 term courses |
| 23 | WI18 Registration ends – After this date there will be no online access to WI18 registration |
| 31 | Last day to add course with permission of instructor for WI18 term courses Form required – http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf |
| FEBRUARY 2018 | |
| 1 | Progress Report due to Program Office. Failure to submit progress report can (i) Result in student being blocked from SU18 registration; and (ii) Impact Funding. MA – http://sociology.gradstudies.yorku.ca/files/2013/11/MA-Progress-report-form-fillable.pdf PhD – http://sociology.gradstudies.yorku.ca/files/2013/11/PhD-Progress-report-form-fillable.pdf |
| 9 | Last day to drop course without receiving a grade for FW1718 term courses Form required – http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf |
| 15 | All FA17 term courses with blank or incomplete grades converted to F |
| 17–23 | Reading week – no classes – University open |
| 19 | <i>Family Day – University closed</i> |
| 28 | Program withdrawal for failure to maintain continuous registration – WI18 term |
| MARCH 2018 | |
| 6 | Summer 2018 Registration and Enrolment online access begins |
| 9 | Last day to drop course without receiving a grade for WI18 term courses. Form required – http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf |
| 15 | Academic Petition for SU18 due to Program Office [leave of absence, change of status, extension of time, etc.] Form – http://gradstudies.yorku.ca/files/2014/06/academic-petition.pdf |
| 30 | <i>Good Friday – University Closed</i> |
| APRIL 2018 | |
| 5, 7–8 | WI18 term study days – no classes – University open |
| 6 | Winter Session classes end |

Graduate Sociology Lecture Schedule

Please be sure to check the Registrar's Office website regularly for changes/updates -
<https://apps1.sis.yorku.ca/WebObjects/cdm.woa/Contents/WebServerResources/FW2017GS.html>

| Fac | Prog | Term | Course Name & Number | Catalogue # | Day | Start Time | End Time | Room | Instructor |
|-----|------|------|---|-------------|-----|------------|----------|---------|-----------------|
| GS | SOCI | F | Key Debates in Sociological Theory - MA SOCI STUDENTS ONLY | | | | | | |
| | | | 5901 3.00 A | G06W01 | T | 11:30 | 14:30 | R N836A | F. Kurasawa |
| GS | SOCI | F | Masters Seminar - MA SOCI STUDENTS ONLY | | | | | | |
| | | | 5995 3.00 A | S76T01 | R | 11:30 | 14:30 | R N836 | K. Bischooping |
| GS | SOCI | F | Qualitative Methods Of Research | | | | | | |
| | | | 6060 3.00 A | X75J01 | W | 8:30 | 11:30 | R S202 | A. Gazso |
| GS | SOCI | W | Selected Topics In Empirical Methods: <i>Historical Methods</i> | | | | | | |
| | | | 6090 3.00 M | C22S01 | F | 11:30 | 14:30 | R S156 | A. Dawson |
| GS | SOCI | Y | Quantitative Analysis | | | | | | |
| | | | 6112 6.00 A | M30V01 | R | 14:30 | 17:30 | R S501 | M. Ornstein |
| GS | SOCI | W | Sex and Gender in Social Theory | | | | | | |
| | | | 6180 3.00 M | G21F01 | W | 8:30 | 11:30 | R S801 | A. Gazso |
| GS | SOCI | F | Studies in Sexual Regulation | | | | | | |
| | | | 6181 3.00 A | R89U01 | W | 14:30 | 17:30 | R S202 | S. Cavanagh |
| GS | SOCI | F | Contemporary Topics in Social Theory: <i>Rediscovering Marx</i> | | | | | | |
| | | | 6200 3.00 A | X38E01 | T | 14:30 | 17:30 | SC 220 | M. Musto |
| GS | SOCI | W | Contemporary Topics in Social Theory: <i>New Materialisms</i> | | | | | | |
| | | | 6200 3.00 M | B85N01 | T | 14:30 | 17:30 | R S803 | TBA |
| GS | SOCI | F | Indigenous Theory | | | | | | |
| | | | 6204 3.00 A | P71B01 | M | 19:00 | 21:00 | R S202 | B. Lawrence |
| GS | SOCI | W | Critical Political Ecologies | | | | | | |
| | | | 6312 3.00 M | G29P01 | M | 10:00 | 13:00 | VH 2043 | TBA |
| GS | SOCI | F | Critical Sexuality | | | | | | |
| | | | 6535 3.00 A | C87T01 | R | 10:00 | 13:00 | FC 201 | F. Latchford |
| GS | SOCI | W | Migration and Transnationalisms | | | | | | |
| | | | 6614 3.00 M | R31N01 | W | 14:30 | 17:30 | R S202 | C. Kyriakides |
| GS | SOCI | W | Capitalism and Social Provisioning | | | | | | |
| | | | 6667 3.00 M | A93Q01 | R | 14:30 | 17:30 | CC 335 | A. Porter |
| GS | SOCI | W | The Political Economy of Work and Welfare | | | | | | |
| | | | 6683 3.00 M | A64B01 | M | 11:30 | 14:30 | R S101 | L. Vosko |
| GS | SOCI | W | The Making of Asian Studies: <i>Critical Perspectives</i> | | | | | | |
| | | | 6745 3.00 M | E42W01 | F | 14:30 | 17:30 | R S501 | L. Hae |
| GS | SOCI | W | Race and Ethnicity | | | | | | |
| | | | 6760 3.00 M | S69D01 | R | 11:30 | 14:30 | R S156 | T. Das Gupta |
| GS | SOCI | F | On the Margins and the Political: Debate and Experiences—A Multidisciplinary Framework Using Diachronic and Multi-Sited Analysis | | | | | | |
| | | | 6775 3.00A | A15Z01 | T | 14:30 | 17:30 | SC 304 | R. Hadj-Moussa |
| GS | SOCI | F | Space, Place and Capitalism: <i>Themes in Historical-Geographical Materialism</i> | | | | | | |
| | | | 6794 3.00 A | B30Y01 | T | 11:30 | 14:30 | R S536 | R. Das |
| GS | SOCI | W | Bodies and Biotechnologies in Anthropology | | | | | | |
| | | | 6805 3.00 M | W72Y01 | W | 10:00 | 13:00 | VH 2043 | TBA |
| GS | SOCI | F | Health and Illness | | | | | | |
| | | | 6831 3.00 A | J18K01 | M | 14:30 | 17:30 | R S202 | E. Mykhalovskiy |
| GS | SOCI | F | Politics of Security and Regulation | | | | | | |
| | | | 6885 3.00 A | K46H01 | R | 14:30 | 17:30 | MC 215 | J. Sheptycki |
| GS | SOCI | F | Colonialism, Race and the Law: <i>Sociological Implications</i> | | | | | | |
| | | | 6893 3.00 A | W36V01 | W | 11:30 | 14:30 | * | C. Murdocca |

*** GS/SOCI 6893 3.0A – Fall 2017 – Rooms**

| | |
|--------------------------------|---------------------|
| Sep 13 – YL 280A | Sep 20 – KT 901 |
| Sep 27 – YL 280A | Oct 4 & 11 – KT 626 |
| Oct 18 – YL 280A | Oct 25 – KT 626 |
| Nov 1, 8, 15, 22, 29 – YL 280A | Dec 6 – YL 280A |

Independent Reading Course

For information on enrolling into an Independent Reading Course, please contact Audrey Tokiwa – atokiwa@yorku.ca.

Please note that Independent Reading courses for MA students DO NOT count towards the degree course requirements. Independent Reading Courses are therefore taken above and beyond the MA course requirements.

The deadlines to submit the application form are as follows:

Fall Term – August 1st
 Winter Term – December 1st
 Summer Term – April 1st

Application Form – http://sociology.gradstudies.yorku.ca/files/2013/11/reading-course-form_2016.pdf

Workshop Schedule – Fall 2017 - Tentative

All Monday Workshops are held 11:30 am – 2:30 pm in room 2101 Vari Hall, unless otherwise indicated.

| Date | Workshop Information |
|-------------|--|
| Sept. 11 | Scholarship Workshop - Part I: <i>Demystifying Grant Writing</i> |
| Sept. 18 | Scholarship Workshop - Part II: <i>Formulating a Question & Study Design</i> |
| Sept. 25 | Anti-Racism/Anti-Oppression Workshop |
| Oct. 2 | Scholarship Workshop - Part III: <i>Revising Proposals</i> |
| Oct. 9 | No workshop |
| Oct. 16 | Urban Sociology in an Urban World |
| Oct. 23 | Library Research Skills (to be held at Scott Library) |
| Oct. 30 | PhD Workshop: The Comprehensive Process PhD students only |
| Nov. 6 | Archives of Ontario (to be held at the Archives building) |
| Nov. 13 | Political Sociology |
| Nov. 20 | Sex and Gender Systems |
| Nov. 27 | Criminology, Corrections, Law and Justice |
| Dec. 4 | No Workshop |

Room Information

What do “ACW”, “SLH”, “FC”, “VH”, and “R S” stand for? Translate your building acronyms with this complete list:

| | | | |
|------|--|--------|--|
| ACE | Accolade Building East | LAS | Lassonde Building |
| ACW | Accolade Building West | LSB | Life Sciences Building |
| AO | Archives of Ontario | LUM | Lumbers Building |
| AR | Atkinson College Residence | MC | McLaughlin College |
| ATK | Atkinson | OC | Off Campus (contact the department that offers the course) |
| BC | Norman Bethune College | OSG | Ignat Kaneff Building, Osgoode Hall Law School |
| BCSS | Bennett Centre for Student Services | PASSY | Passy Gardens Residence |
| BR | Bethune College Residence | PON | Pond Road Residence |
| BRG | Bergeron Centre for Engineering Excellence | PRB | Physical Resources Building |
| BSB | Behavioural Sciences Building | PSE | Petrie Science & Engineering Building / Petrie Observatory |
| BU | Burton Auditorium | R N | Ross Building - North wing |
| CB | Chemistry Building | R S | Ross Building - South wing |
| CC | Calumet College | SAY | Seneca @ York |
| CFA | The Joan & Martin Goldfarb Centre for Fine Arts | SC | Stong College |
| CFT | Centre for Film and Theatre | SCL | Scott Library |
| CLH | Curtis Lecture Halls | SHR | Sherman Health Science Research Centre |
| CMB | Computer Methods Building | SLH | Stedman Lecture Halls |
| CR | Calumet College Residence | SSB | Seymour Schulich Building |
| CSQ | Central Square | ST | Sheridan College - Trafalgar Campus |
| CUB | Central Utilities Building | STC | Student Centre |
| DB | Dahdaleh Building (formerly TEL) | STL | Steacie Science & Engineering Library |
| ELC | Executive Learning Centre | TC | Tennis Canada (Aviva Centre) |
| FC | Founders College | TFC | Toronto Track and Field Centre |
| FL | Frost Library (Glendon campus) | TMEW | Tait McKenzie Centre (East/West) |
| FR | Founders College Residence | TMEAST | Tait McKenzie Centre (East) |
| FRQ | Farquharson Life Sciences | TMWEST | Tait McKenzie Centre (West) |
| FTC | Founders Tennis Court | TTC | Tait Tennis Courts |
| GH | Glendon Hall (Glendon campus) | VC | Vanier College |
| HC | Lorna R. Marsden Honours Court & Welcome Centre | VH | Vari Hall |
| HH | Hart House (Osgoode Hall Law School) | WC | Winters College |
| HNE | Health, Nursing & Environmental Studies Building | WOB | West Office Building |
| HR | Hilliard Residence (Glendon campus) | WSC | William Small Centre |
| IKB | Ignat Kaneff Building (Osgoode Hall Law School) | YH | York Hall (Glendon campus) |
| K | Kinsmen Building | YL | York Lanes |
| KT | Kaneff Tower | | |

Registration & Enrolment

Graduate students must maintain continuous registration in all terms — Fall, Winter and Summer — until graduation, subject to the time limits of stated in “Current Students – Regulations” (<http://gradstudies.yorku.ca/current-students/regulations/>) and must pay the appropriate term fee.

You must register and accept your fees before the posted deadline; late registration will result in a \$200 late fee. Please visit Registrar's Office website (<https://passport.yorku.ca/ppylogin/ppylogin>) in order to register. You will need to sign into your Passport York account to complete your registration.

Note: The Faculty of Graduate Studies does not require an enrollment deposit. By accepting your fees online, you are deemed to be registered.

Students are expected to remain in the category of registration to which they are admitted unless a change of status is approved by their Graduate Program Director and the Faculty of Graduate Studies. A change of status for a term must be made prior to the start of term. Deadline dates are posted in the “Important Dates” section of the FGS website. MA students entering Year 2 of their program, however, will automatically be switched to part-time status, as per Faculty of Graduate Studies regulations.

Change of Status Request

To request a change in status, you must complete an Academic Petition Form or a Program Approval Form and return it to your Graduate Program Office. Please note any change in registration status will affect your funding; before initiating your request, consult with your graduate program and review “Current Students – Regulations” on the FGS website.

Academic Petition Form - <http://gradstudies.yorku.ca/files/2014/06/academic-petition.pdf>

Please complete an *Academic Petition Form* for the following:

| | | |
|--|---------------------------------|------------------------------------|
| • Authorization to pursue graduate studies at a location other than York | • Change of registration status | • Extension of program time limits |
| • Leaves of absence | • No course available petition | • Reinstatement |
| • Reinstatement to defend | • Waive a program requirement | • Other |

Program Approval Form - <http://gradstudies.yorku.ca/files/2014/08/program-approval.pdf>

Please complete a *Program Approval Form* for the following:

| | | |
|-----------------------------|-------------------|------------------|
| • Elective leave of absence | • Maternity leave | • Parental leave |
|-----------------------------|-------------------|------------------|

Note: The fee to be registered as inactive is \$169.49 plus a \$15.00 registration fee. This includes maternal/paternal leave, elective leave, external leave, and leaves on compassionate or medical grounds.

Enrolment

Students can add and drop courses online via the Registrar's Office Website. If, for some unavoidable reason, a student needs to

| | | |
|------------------------------------|-------------------------------------|-------------------------------|
| • Add a course beyond posted dates | • Drop a course beyond posted dates | • Request a late grade change |
| • Request a course extension | • Request a change to an audit | |

permission must be requested through their graduate program. Please complete a Course Transaction Form (<http://gradstudies.yorku.ca/files/2014/08/course-transaction.pdf>) and submit to your Graduate Program Office. The form must be completed in full, and the request must be within the current academic year.

Withdrawal from Program Form - <http://gradstudies.yorku.ca/files/2014/08/program-withdrawal.pdf>

Please complete a *Program Withdrawal Form* to withdraw from the Faculty of Graduate Studies, and submit it to your Graduate Program Office.

Note: *Withdrawing from a course or dropping a course does not constitute official withdrawal from the program; graduate students pay fees per term, not per course.*

Financial

Tuition & Fees

For students entering York University on September 7, 2017 or later, please refer to the Student Financial Services website – <https://sfs.yorku.ca/fees/courses/2017-2018/fall-winter/faculty-of-graduate-studies>

Note: Fees are subject to approval by York's Board of Governors in accordance with the fees guidelines set by the Ministry of Training, Colleges and Universities and are subject to change.

Financial Accounts

Students have two financial accounts. The first is your student account, while the second is your personal bank account. Your student account is where you will find all charges that you owe the university, including tuition and rent if you live on campus. Your account statement can be viewed online (<http://sfs.yorku.ca/fees/your-student-account/>). Any scholarships you receive which pay your tuition will also be deposited here.

Your personal bank account is where any salary generated at York (TA/GA/RA) will be deposited.

Direct Deposit

Graduate students are encouraged to sign up for Direct Deposit. This service allows York University to deposit refunds and student account payments directly into your Canadian bank account, thereby saving paper, distribution time and a trip to the bank.

The online application can be accessed here - <https://apps7.sis.yorku.ca/Apps/WebObjects/SAM.woa/wa/DirectAction/sam>

Please note that the process for setting up direct deposit for your student account payments is separate from your payroll deposits and expense reimbursements. Questions or concerns regarding this procedure should be directed to Registrarial Services at 416-872-YORK (9675).

Part-Time Student Income

Part-time students are ineligible for some Teaching Assistantships and Graduate and Research Assistantships and Scholarships; but otherwise there are no restrictions on the amount and sources of income.

Small Fee Bursaries

Small fee bursaries are sometimes allotted. Students will be notified when application forms for these become available. For a complete list of scholarships, awards, grants and prizes at York, please visit the FGS website - <http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/>.

Research Related Funding

Fieldwork Costs Fund

This fund helps subsidize students' costs with research that is carried out in the field. For example, this fund may cover student travel and/or accommodation necessary for research, incentive payments, materials and other services essential to the research, disability accommodation costs for participants, etc.

There is one competition each year for this fund, with applications normally being due in February/March. <http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/fieldwork-cost-fund/>

Research Costs Fund

The Research Cost Fund helps subsidize students' own research expenses that are above and beyond those costs that are typically associated with graduate work. Such research expenses include: travel to sources of research, payment of subjects, essential supplies, services and photocopying, etc. The fund generally does not cover books, conference costs, subsistence, tuition fees or equipment.

There are two competitions this fund: one in the Spring and one in the Fall. <http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/research-cost-fund/>

Graduate Development Fund

The Graduate Development Fund helps subsidize students' transportation costs to a recognized academic event or conference where they are presenting their scholarly or creative work.

There is one competition each year for this fund, with applications normally being due in February/March. <http://gradstudies.yorku.ca/current-students/student-finances/funding-awards/graduate-development-fund/>

As a York Sociology Graduate Student

YU-Card

York has an official photo ID card. It serves as your student ID, library card, copy card, and it can hold an amount of money for spending at food vendors on campus, and other services. It is advisable to obtain this card as soon as possible, in order to avoid the long line-ups which will ensue in late August/early September.

Visit <http://yucard.info.yorku.ca/> for more information.

Please note if you were an undergraduate student at York who had a YU card, you will need to be assigned a new one indicating your status as a graduate student.

Computer Labs

Sociology Computer Lab – 2076 Vari Hall

This lab is open 24/7, and is just for Graduate Sociology students. To obtain the keypad entry code, please see Audrey or Kathleen. Please DO NOT share the door code with anyone else and please ensure that unauthorized users do not follow you in after you enter the room.

In order to print, you will need to load up your YU-card and use it as a copy card. Printing in this lab is \$0.05 /page (5 cents per page).

On Campus

To access any computer lab on campus, students require a Passport York account. Current operating hours for the following labs is available at <http://student.computing.yorku.ca/computer-labs/>.

- Computing Lab at William Small Centre Computing Commons (WSC)
- Computer Lab at Accolade East 017 (ACE 017)

Graduate Program Listservs

The Graduate Program in Sociology has the following Listservs set up to communicate with students:

soci-grad-admin@yorku.ca

All registered graduate Sociology students are automatically subscribed to this listserv. It is used to disseminate information one way – students cannot write to this listserv.

Students are subscribed to the above Listserv using their @yorku.ca e-mail account.

sociology-grads@yorku.ca

A discussion-type listserv where students can send, or respond to, a message that will hit everyone's inbox on the subscription list. Students must subscribe and unsubscribe to this listserv themselves. To subscribe, send an e-mail message from your York e-mail account to **listserv@yorku.ca**. In the textbox, type the following: SUBSCRIBE sociology-grads . To unsubscribe, send an e-mail message from your York e-mail account to

listserv@yorku.ca. In the textbox, type the following:
SIGNOFF sociology-grads .

Official correspondence from the University is sent to your @yorku.ca e-mail account only, and will not be sent to outside e-mail addresses, when you are a registered student. Please be sure to check your e-mail regularly.

Sociology Study Rooms/Student Mailboxes

Sociology Study Rooms/Student Mailboxes

- The Sociology Common Room (2101 Vari Hall) and the Ernest Lilienstein Library (2094 Vari Hall) are open from 8:30 a.m. to 4:30 p.m. on weekdays. Each room provides a setting where students can relax with friends.
- The YSGA reception room is located in Room 2071 Vari Hall. Student mailboxes are housed in this same office, where memos, notices, and mail can be received. Sociology Graduate students have access to this room 24 hours/day.
- The graduate student study room is located in 2111 Vari Hall; all Sociology Graduate students have access to this room 24 hours/day.
- Free lockers are available but students must provide their own lock and let Kathleen Lidbetter in 2077 Vari Hall know which locker they are using.

Library Information

York University boasts some of the best resources and facilities in the country, including numerous libraries and research/resource centres, computing services and production facilities. As well, Toronto is home to a very large film and video industry with numerous support services. Here you'll find equipment co-ops, studio space, film libraries and more...

Scott Library – www.library.yorku.ca

This is the largest of York's many libraries. It contains thousands of books, journals, periodicals, and other documents, including a very large collection pertaining to Film & Video and the other Fine Arts.

Acquisitions

Is there an unavailable book or journal that you want access to at the York library? As a graduate student you can request that the library purchase certain books and journals for the library collection. A request form can be found on the library's website, or contact the Sociology Librarian Thumeka Mgwigwi (thumekam@yorku.ca) directly.

Extended Loans

Graduate students working on a thesis or dissertation will receive materials for 100 days. Unless requested by another borrower, these materials may be renewed twice, but are subject to recall.

Inter-Library Loan

Register for use of the RACER interface

(<https://racer1.scholarsportal.info/en/zportal/zengine?VDXaction=LoginPage>). Rapid Access to Collections by Electronic Requesting (RACER) is York University's virtual union catalogue allowing users to seamlessly search and borrow items from all university

libraries and collections across Ontario.

To use RACER, York U students must follow a two-step pre-registration process:

- Enter Library User Authentication (Passport York)
- Complete RACER End User Registration (click on Register First time only)

Reciprocal Borrowing Privileges

Graduate students have borrowing privileges at most Canadian universities (full listing - <http://www.curba.ca/rbprov.html>) and on-site access to their collections, including local academic libraries, e.g., Ryerson University.

Graduate Student Reading Room

On the fourth floor of Scott Library there is a quiet study space for graduate students - Room 409. There are 122 seats at tables and carrels, as well as lounge seating, an electronic noise reduction system and reading lamps. The room has wireless coverage as well as direct ports to the network. There are six computers and a printer (with payment by standard York University Libraries print/copy cards). The room is fully accessible to graduate students with disabilities. Graduate students can enter the room by inputting in the door access code, which will normally be changed weekly.

More information can be found here - <http://www.library.yorku.ca/web/ask-services/graduate-student-support/graduate-student-reading-room/>

Please DO NOT share the door code with anyone else and please ensure that unauthorized users do not follow you in after you enter the room.

Other Libraries

Other libraries at York include Steacie Science, Archives and Special Collections, Law, Administrative Studies/Government Documents, and the Nellie Langford Rowell Centre (Women's Studies Library). Inter-university loans, extended loan privileges, and library computing services are just a few of the many library services available to assist students with their research.

Other Archive & Library Information

| Name | Website |
|----------------------------------|---|
| City of Toronto Archives | www.toronto.ca/archives/ |
| Japan Foundation Toronto Library | www.jftor.org/library |
| Library and Archives Canada | www.collectionscanada.ca |
| North York Central Library | http://www.torontopubliclibrary.ca/detail.jsp?Entt=RDMLIB01&R=LIB01 |
| Robarts Library | https://onesearch.library.utoronto.ca/library-info/ROBARTS |
| Royal Ontario Museum Library | http://www.rom.on.ca/en/collections-research/library-archives |
| Ryerson University Library | http://library.ryerson.ca/ |
| TIFF Bell Lightbox, Film Library | http://tiff.net/education/film-reference-library |
| Toronto Reference Library | http://www.torontopubliclibrary.ca/detail.jsp?R=LIB018 |

Archives of Ontario

They're on campus! Located just east of York Lanes. Visit their website (www.archives.gov.on.ca/en/index.aspx) for their collections and online search tools.

Some Independent Bookstores in Toronto

A Different Booklist (<http://www.adifferentbooklist.com>) promotes literature from across the African diaspora, the Caribbean, Asia and Latin America, and range from academic materials to an excellent selection of children's literature. Located at 746 Bathurst Street, south of Bloor Street.

Ben McNally Books (<http://www.benmcnallybooks.com>) is independently owned and operated by a veteran in the independent book scene in Toronto. It is located in the financial district at 366 Bay Street, just south of Richmond Street West.

BMV Books (<http://www.yelp.ca/biz/bmv-books-toronto-2>) is one of Toronto's largest used bookstores, and also has new books (remnants). Locations - 471 Bloor Street West; 10 Edward Street, northwest of Yonge & Dundas; 2289 Yonge Street, just north of Eglinton.

Bookcity (<http://www.bookcity.ca>) is an independent Toronto chain of bookstores, with various locations across the city. And a plus –they're open late. Locations - Bloor West Village; the Annex; Danforth; Beaches; Yonge Street & St. Clair; and Trinity Bellwoods.

Eliot's Bookshop (<http://www.yelp.ca/biz/eliots-bookshop-toronto>) has three floors filled with second hand titles and very helpful and knowledgeable staff. Located at 584 Yonge Street, north of Wellesley.

Glad Day (<http://www.gladdaybookshop.com>) is a valued advocate and resource for the local gay and lesbian community, and is the second longest surviving gay and lesbian bookstore in the world. Located at 598A Yonge Street.

Facilities & Resources

Banking

There are two full banks available in York Lanes – the Bank of Montreal and Alterna Savings & Credit Union. There are also a number of Automated Banking Machines (ABMs) in various locations across the main campus.

Gender Neutral Washrooms

There are many gender neutral washrooms at York. The one located closest to the Sociology Department is 1004 Vari Hall. Please see the [York campus map](#) for a full listing of gender-neutral washrooms on the main Keele Campus.

York Maps – <http://maps.info.yorku.ca/>

Students with Disabilities

Download the App!



<http://ds.info.yorku.ca/mobile-app/>

Disability Services comprises three units within Counselling & Disability Services on the Keele campus that offer a variety of academic support to students with disabilities.

The units are:

- *Learning Disability Services*: provides educational support to university students with documented learning disabilities, attention disorders, and autism spectrum disorders.
- *Mental Health Disability Services*: provides educational support to university students with documented mental health disabilities.
- *Physical, Sensory & Medical Disability Services*: provides educational support to university students with documented physical, sensory & medical disabilities.

Information about what documents a student needed to register with a unit within Disability Services can be found here - <http://ds.info.yorku.ca/disability-services-documentation/>

Transportation Services

Transportation Services actively works with our local public transit agencies to provide the best possible services to meet the transportation needs of the York University community. They also offer complimentary shuttles to the GO Train Station, a shuttle between the Glendon-Keele campuses and also Van Go, a mobility service for people with disabilities.

Shuttle Service Website – <http://transportation.info.yorku.ca/shuttle-services/>

Stay Updated! Subscribe to the shuttle mailing lists to receive updates on shuttle schedules, stops, and delays for all of the shuttle services provided by York University. There are mailing lists for our GO Train Shuttle, Glendon-Keele Shuttle and Village Shuttles.

To subscribe:

- Send an e-mail to listserv@yorku.ca with the line below in the body:
 - subscribe villageshuttles Your Name (for Village Shuttle updates)
 - subscribe glendonshuttle Your Name (for Glendon/Keele Shuttle updates)
 - subscribe gotrainshuttle Your Name (for GO Train Shuttle updates)
- Check your e-mail – you should receive a confirmation that you have been added, then click the confirmation link in the e-mail to activate your subscription.

goSAFE Program

Download the App!



<http://safety.yorku.ca/mobileapp/>

goSAFE is a shuttle service provided by York University, offered free to members of the York Community, to help students, staff and faculty transport safely at late hours (until 2:00 am) on and around the campus area.

Please visit their website (<http://gosafe.info.yorku.ca>) for the most up-to-date shuttle schedule.

York Student Safety Officers can also respond to requests to walk you from one place to another. To request someone to walk with you, please contact goSAFE through one of the following methods:

- By dialing 416-736-5454 (or extension 55454)
- By using any of the Blue Light Emergency Phones
- By Payphone on campus (no charge)
- By the goSAFE button on any campus Safety phone

Transit Peak Hours

Since the construction on the University subway line began, congestion has definitely increased, but isn't insurmountable. The peak hours for usage of TTC routes in and out of York University are 8:15 am–9:45 am, and 4:00 pm–7:30 pm. Line ups for most routes are very long at these hours. It's always best to just budget for extra travel time, just in case. (Service on the new extension is planned to start at the end of 2017. You can find more information here – <http://www.ttc.ca/Spadina/index.jsp>)

Try using an independent transit app (e.g., Rocketman, Transit Now Toronto) to help anticipate bus arrivals, and/or follow @TTCNotices on Twitter for updates and service advisories.

Parking

All community members and visitors are required to pay for parking while on campus. You may either purchase a parking permit or pay the daily fee at our visitor lots/garages. With approximately 9200 parking spaces, the Keele and Glendon campuses are comprised of 32 various lots/garages. They include permit only, visitor, and mixed usage lots. More information and parking rates can be found on their website - <http://www.yorku.ca/parking/>.

Carpooling

Find a Carpool with the SmartCommute ride-matching System. Share the cost of parking and gas! This free ride-matching system helps York University staff and students find a carpool partner. After you register your information on the site, you will instantly be given a list of matches for people commuting from within your neighbourhood. More information - <http://smartcommute.ca/north-toronto-vaughan/>

Tait McKenzie Centre – Fitness & Recreation

The Fitness Centre in the Tait McKenzie building is a fully staffed 11,000 square-foot facility with 57 cardio machines, 23 selectorized machines and a selection of free weights. For regular hours and additional information on the facilities, visit the Tait McKenzie Centre page – www.yorkulions.ca.

Graduate Students' Association (GSA)

The GSA is the representative student organization for the graduate population at York. The GSA has made low-cost extended health coverage available to all graduate students, as well as a number of grants and funds to which graduate students may apply. The GSA represents graduate students at Senate and numerous other Faculty of Graduate Studies committees. Please visit their website - <http://www.yugsa.ca/>

The GSA produces a handbook annually which will be available early in the fall term. The handbook contains a wealth of useful information regarding York and the surrounding area. Please visit the GSA Offices at Suite 325, Student Centre Complex.

York Sociology Graduate Association (YSGA)

The York Sociology Graduate Association (YSGA) provides opportunities for graduate students in sociology to participate in program and departmental affairs. This is done by nominating and selecting student representatives to different departmental and program committees. The mandate of the YSGA is to encourage social and academic interaction between all sociology graduate students and the wider community. The YSGA cannot function without your active support. It is, after all, representing you and your concerns. We urge you to become actively involved in the undertakings of the YSGA: it is student run and is an important part of the program.

The YSGA is affiliated with the Graduate Students' Association, which receives a small portion of your student fees. Part of these fees are allocated to the YSGA and the monies are used to fund projects of benefit to sociology graduate students. To receive these fees, the YSGA must have representation on the Graduate Student Association (GSA).

CUPE 3903

CUPE 3903 represents the contract faculty, teaching assistants, graduate assistants, and research assistants at York University. With almost 3,700 members, CUPE 3903 is the largest trade union on campus. Our local is a member of the Canadian Union of Public Employees (CUPE), Canada's largest union with over 628,000 members across the country. Their website can be found at <http://3903.cupe.ca/>

Dining @ York U

| Establishment | Location |
|--|---|
| Central Square Market | Central Square |
| Pizza Pizza | Central Square |
| Tim Hortons - CSQ | Central Square |
| Starbucks | Centre for Film & Theatre |
| Booster Juice | Curtis Lecture Halls |
| POD Express | Curtis Lecture Halls |
| Tim Hortons - DB | Dahdaleh Building (<i>formerly TEL</i>) |
| Country Style Kosher Coffee | Founders College |
| Freshii | Lassonde Building |
| Osgoode Bistro | Osgoode Hall Law School |
| Schulich Executive Dining Room | Schulich Building |
| Timothy's World Coffee | Schulich Building |
| Tuchner's | Schulich Building |
| Orange Snail | Stong College |
| Stong Dining Hall | Stong College, Complex 2 |
| Tim Hortons - WSC | William Small Centre |
| Absinthe Pub & Coffee Shop | Winters College |
| Winters Dining Hall | Winters College |

| Student Centre | |
|---------------------------------|---------------------------------|
| Blumont Bistro | Pagoda |
| Gino's Pizza | The Underground |
| Islands | Treats |
| Jimmy the Greek | Wendy's |
| Mac's Sushi | Yogen Fruz |

| York Lanes | |
|---|--|
| Berries and Blooms | Ooola Frozen Yogurt Bar |
| Campus Bubble Tea | Sakura Japanese Restaurant |
| Cucinetta Italian Cafe | Second Cup |
| East Indian Flavour | Shopsy's Sports Grill |
| Falafel Hut Village | Thai Express |
| Hero Burger | The Great Canadian Bagel |
| La Prep | z-teca Gourmet Burrito |
| Popeye's Chicken and Biscuits | TEL Café |

| Glendon Campus | |
|---------------------------------------|-------------------------------|
| Tim Hortons – Glendon | Glendon Centre for Excellence |
| Café du Glendon | York Hall |
| The Junction | York Hall |

Around York/Off Campus

York's main campus covers the area from Steeles Avenue to Finch Avenue, and from Keele Street to Jane Street. The surrounding area is experiencing some commercial and residential growth. Some useful things in the immediate area are:

Keele & Steeles A liquor store, some restaurants, Staples, and a few restaurants - we highly recommend the Thai place!

https://www.tripadvisor.ca/Restaurant_Review-g562670-d1050708-Reviews-Thai_Bamboo-Concord_Vaughan_Ontario.html

Keele & York Blvd. Some medical clinics, a large Tim Horton's, a few restaurants.

Dufferin & Steeles Three outdoor plazas with many stores and a large supermarket. A full listing can be found here - <http://www.trinity-group.com/property/riocan-marketplace/>

To reach a York extension directly, dial 416-736-2100 and then enter the 5 digit extension #

| OFFICE OF THE DEAN 230 York Lanes 416-736-5521 | | | |
|---|--|-------------------|--------------|
| Name | Title | Email | Phone |
| Anesa Albert | Executive Asst to the Dean | fgsea@yorku.ca | 31094 |
| Susan Lyn | Human Resources Business Parnter | susanlyn@yorku.ca | 77699 |
| Aryn Martin | Associate Dean - Students | fgsadst@yorku.ca | 22249 |
| Fahim Quadir | Interim Dean & AVP Graduate | fgsea@yorku.ca | 31094 |
| Jodi Tavares | Project Lead, Continuous Improvement | tavaresj@yorku.ca | 416-660-0098 |
| Mario Verilli | Executive Officer | mariov@yorku.ca | 20171 |
| Stephanie Wong | Administrative Assistant | wongs@yorku.ca | 77831 |
| Michael Zyrd | Associate Dean - Academic | fgsadacd@yorku.ca | 66957 |
| ACADEMIC AFFAIRS 230 York Lanes 416-736-5521 | | | |
| Name | Title | Email | Phone |
| Richolette Freckleton | Scholarship & Awards Coordinator | fgssac@yorku.ca | 33954 |
| Kim McIntyre | Postdoctoral Services Coordinator | kimmcint@yorku.ca | 22993 |
| M. Michael Schiff | Faculty Governance Coordinator | mmschiff@yorku.ca | 22264 |
| Yuko Sorano | Research Officer | fgsro@yorku.ca | 44168 |
| Vacant | Academic Affairs Officer | TBD | 66958 |
| STUDENT AFFAIRS 230 York Lanes 416-736-5521 | | | |
| Name | Title | Email | Phone |
| Nadia D'Angelo | Thesis Coordinator | gstheis@yorku.ca | 22286 |
| Audaisha Franks | Student Affairs Coordinator | gsacadco@yorku.ca | 44316 |
| Donna Hewison | Student Affairs Assistant | fgssaa@yorku.ca | 60467 |
| Nisa Lawson | Student Affairs Assistant | fgssaa@yorku.ca | 33394 |
| Almey Tse Soriano | Manager - Student Affairs | almey@yorku.ca | 66682 |
| Judy Tse | Student Affairs Coordinator | gsaahc@yorku.ca | 44317 |
| Vacant | Clerical Assistant | fgsnews@yorku.ca | 33340 |
| STUDENT FINANCES 230 York Lanes 416-736-5521 | | | |
| Name | Title | Email | Phone |
| Juan Arangote | Financial Officer | arangote@yorku.ca | 33305 |
| Arun Devdas | Student Funding Liaison Officer | fgsflo@yorku.ca | 70255 |
| Linda Lee | Database Analyst | lindalee@yorku.ca | 20062 |
| Irina Mikhaliyuk | Accounting Assistant - Awards | gsawards@yorku.ca | 60468 |
| Sandra Yiu | Student Funding Liaison Officer | syiu@yorku.ca | 70203 |
| COMMUNICATIONS & RECRUITMENT 230 York Lanes 416-736-5521 | | | |
| Name | Title | Email | Phone |
| Christopher Douris | Web & Communications Assistant | cdouris@yorku.ca | 20008 |
| Wesley Moir | Manager - Comm., Pub. Rel. & Recruitment | wmoir@yorku.ca | 20585 |
| Eileen Watson | Graduate Recruitment Officer | ewatson@yorku.ca | 60596 |

To reach a York extension directly, dial 416-736-2100 and then enter the 5 digit extension #

| GRADUATE PROGRAM 2075 Vari Hall 416-736-5013 | | | | |
|---|-------------------------|----------------|------------------|--------------|
| Name | Title | Room | Email | Phone |
| Harris Ali | Graduate Prog Director | 2073 Vari Hall | hali@yorku.ca | 33913 |
| Kathleen Lidbetter | Graduate Prog Assistant | 2077 Vari Hall | kjl@yorku.ca | 55013 |
| Audrey Tokiwa | Assistant to the GPD | 2075 Vari Hall | atokiwa@yorku.ca | 60312 |

| UNDERGRADUATE PROGRAM 2060 Vari Hall 416-736-5015 | | | | |
|--|-------------------------|-----------------|-------------------|--------------|
| Name | Title | Room | Email | Phone |
| Vicky Artamanov | Reception | 2060 Vari Hall | vickyart@yorku.ca | 55015 |
| Debbie Best | Undergrad Admin Asst | 2067 Vari Hall | dbest@yorku.ca | 33820 |
| Zuzana Chovancova | Undergrad Prog Asst | 2065 Vari Hall | zuzanach@yorku.ca | 77988 |
| Susan Foster | QRRC Media Technician | N141 Ross | sfoster@yorku.ca | 55014 |
| Deborah Davidson | Undergrad Prog Director | 2090 Vari Hall | dwhatley@yorku.ca | 60310 |
| Rita Kanarek | Secretary to the Chair | 2060 Vari Hall | rkanarek@yorku.ca | 22350 |
| Lorraine Mar | Admin Secretary | 2060 Vari Hall | marlor@yorku.ca | 88715 |
| Jackie Siebert | Assistant to the Chair | 2060B Vari Hall | jackiem@yorku.ca | 22559 |
| Monica Sotter <small>[on leave]</small> | Undergrad Prog Sec | 2060 Vari Hall | moniks@yorku.ca | 77981 |
| Lesley Wood | Chair | 2060C Vari Hall | ljwood@yorku.ca | 77999 |

FORMS – examples

Talking to Faculty about Committee Membership?

How to Meet Faculty

Sending an email to a person you've never met might seem awkward. Suggestions for how to make this easier include:

- If you have a principal supervisor or at least one committee member, discussing other possible committee members with them is an excellent starting place. You can enlist that person's help in contacting other faculty, or cc them on your efforts to contact others.
- Checking the Program's regularly-updated list of faculty members' availability for supervision to see who might genuinely be available to join a committee.
- Attending Monday Workshops or talks given by faculty members in order to meet more of them face-to-face. Joining a Program/Departmental committee can also give you more contacts.
- Finding out faculty members' office hours for undergraduate teaching, and dropping in to introduce yourself.
- Making it clear whether you are looking for a possible principal supervisor or a committee member, and whether it's for an RRP, a thesis, a comprehensive, or a dissertation.
- Including your *cv* and a short sample of written work, e.g., your most recent OGS proposal, as something the faculty member *might* like to have a look at to get a sense of your interests.
- Trying again if you don't receive a reply to an email. Mailboxes can get full; messages can unaccountably wind up in spam folders. Include in your 2nd message something like, "If I don't hear from you within x weeks, I'll assume you're not available to meet," so that you don't end up feeling stuck waiting.

Possible Topics to Discuss

Asking questions early in the process helps to avoid big problems later on. When you meet with a potential supervisor or committee member for the first time, think about raising some of the questions below. What you ask will depend on what's most important to you and on what you already know about a person.

Committee Style and Expectations

- What role do you see yourself playing as a supervisor/committee member? (e.g. academic sage, cheerleader, drill master, financial assistance provider via RA positions)
- Are you a 'hands on' or 'hands off' type of supervisor/committee member?
- How often should a committee and student meet? How should meeting times be used?
- Whose responsibility is it to coordinate and to set agendas for student/committee meetings?
- Who should be the first reader of written work: the supervisor or the whole committee?
- How should disagreements between committee members be resolved?
- How should disagreements between a student and committee members be resolved?
- What's your perspective on mentoring? What do you think it means to be a mentor?
- What would totally irritate you?

Contributing to Your Academic Progress

- What theoretical perspectives do you generally use?
- What methodological approaches do you generally use?
- What kind of information about my work and me would it be helpful for you to see?
- Will you contact me regularly, or do you generally wait for students to contact you?
- How long does it usually take you to provide feedback on written work?
- Do you write detailed letters of reference for scholarships and job applications?
- How much advance notice do you need for writing reference letters?

Potential Conflicts

- Which faculty members do you work well with?
- How do you feel about students working with different faculty members for each stage of the degree process, e.g., courses, comprehensives, the RRP, thesis, or dissertation?
- How long do you expect students will take to complete a MA/PhD degree?
- Will you work with students who plan on other timelines for their degree?
- How many Sociology MA/PhD students are you currently working with?
- What other time commitments do you currently have? How do you think those commitments will change over the next ___months/years?
- Are you available to meet during summer terms?
- Do you have a sabbatical or other commitment planned which will take you away from the university during the next ____years?

Following Up

At the end of the meeting:

- Make sure that the faculty member and you both know when the decision about committee membership will be made. In short, you should both know who will be contacting whom when with that decision.
- Send a follow-up email thanking the faculty member for *and summarizing* the meeting. This message can reiterate what the specifics are of the commitment being discussed – e.g., for PhD students, faculty members sometimes think they've been asked to sign on for one comp, whereas the student might in fact be looking for a supervisory committee for the dissertation.

When you have formed your committee, it's helpful to revisit these issues during committee meetings and to continue to send email summaries of what's been discussed for future reference.

File: YSGA/YSGA Faculty-Student Communication 2010 update.doc